

Minutes
Meeting of Ambrosden Parish Council
Held at Village Hall – 7:30pm
Thursday February 21st 2019

Present: M Longworth – Chair, Lynne Bustin – Clerk, Sue Posslewhite, Maureen Cossens, Phil Blazdell, Serinne Curtis,
1 x public

Serial No	Issue
307-18-19	Welcome ML welcomed everyone to the meeting
308-18-19	Apologies Chris West, Wendy Cheeseman, Dan Sames, Lucinda Wing
309-18-19	Register of Interests
310-18-19	Gifts & Hospitality None
311-18-19	Minutes of previous meeting & matters arising Minutes of previous meeting were agreed and signed Matters arising: Neighbourhood Plan to remain on agenda Communications, Printed and Social Media Policy carry forwards Village sign with historical information to be researched for village centre carry forwards Defibrillator guardianship and maintenance correspondence – discussed and add to next agenda
312-18-19	Public Speaking None
313-18-19	Councillor Reports None
314-18-19	Finance a. Reconciled accounts: Accounts as at 31 st January were agreed; b. Payments: The following payments were agreed 2 x employees £248.64 & £261.30 OALC Subs £356.98 Salt bins £300 School book vouchers £100 <i>NB Clerk has not claimed HWA for three months due to oversight, will request on March payslip.</i> c. PC agreed to pay street cleaner an hourly increase to the next rate of pay on the local council spinal rate. d. Staffing committee proposed, SP volunteered e. Acknowledged notice from clerk, Clerk mentioned hiring a locum clerk if no appropriate replacement can be found.
315-18-19	Highways & Traffic Calming

Patching work commenced on Merton Road.

Chair mentioned that speed survey results had been received that week. Clerk advised not to discuss as this was not on the agenda. Chair shared some data with cllrs. To be shared with community once collated in the March PC meeting.

Additional speed survey proposed at Old Arncott Road exit to Ploughley Road

Parking opposite American garage on grass area discussed by cllrs as an ongoing issue.

Schedule of village works presented by Clerk for ongoing updates and liaison with county council highways.

Villagers requesting extra street lights on Merton Road. Cllr comment that extra lights would make street feel more urban. Need fewer poles/signage.

316-18-19 Planning

PC agreed an informal planning application review procedure to have paper planning applications circulated to the chair and the vice chair, all other cllrs to receive a link by email for review. Planning papers would then be available to view before each PC meeting.

PC to ratify comments made by Chair and Vice Chair on Graven Hill Planning applications:

NONE		
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New applications:

19/00055/F	Meadow Barn, Merton Road. Change of planning from 2 to 3 dwellings	PC Objection with comments
19/00049/F	19 West Hawthorn Two storey side extension	PC no objection, some comments
18/01906/F	Wayside, Old Arncott Road amendments	PC objections noted and submitted online by clerk.

Decisions:

18/00091/SO 18/02056/OUT	Erection of up to 84 dwellings with public open space, landscaping and drainage, accessed from Merton Road	Refused at committee meeting. Prepare for appeal, developers have six months. PC noted thanks to CPRE for support. PC to obtain quotes for prof. advice for March meeting.
18/00755/REM	111-116 Chadwick Place, Graven Hill	Plot Design PERMITTED
18/01478/REM	338-351 Graven Hill	Plot design: Tree Boulevard PERMITTED
18/01664/REM	18 Foundation Square, Graven Hill	Proposed Details PERMITTED
18/01477/REM	296-309 Graven Hill	Plot Design PERMITTED
18/01665/REM	17 Foundation Square, Graven Hill	Plot Design PERMITTED
18/02028/REM	204 Graven Hill	Single to double driveway PERMITTED

Awaiting Decisions from Cherwell DC:

18/01145/REM	Plots 20-25 Graven Hill	Plot Design
18/01060/REM	104 apartments Graven Hill	Apartments and commercial
18/01055/REM	140-147 Graven Hill	Plot Design
18/01280/REM	223-226 Graven Hill	Plot Design
18/01465/REM	178 Graven Hill	Plot design: Tree Boulevard
18/01463/REM	1398 Graven Hill	Plot design community street
18/01285/REM	310 Graven Hill	Plot design
18/01461/REM	17 Read Place, Graven Hill	Plot design – rural lane

Ongoing:

16/02370/F Church Leys Field	85 Houses – Bellway & Archstone	Development commenced
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Enforcement:

Ambrosden Court	Merton Road	Telegraph pole
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Graven Hill Certificates of Compliance to date:

Plot 87, 84, 42, 90, 91, 73, 133, 93, 94, 135, 40, 134, 38, 39, 128, 36, 131, 35, 74, 44, 37, 94, 41, 89, 8, 7, 3, 150, 132, 125, 120, 88, 127, 86, 124, 126, 153, 121, 129, 122, 92, 592, 157, 176, 81, 294, 201, 274, 123, 156, 173, 265, 222, 172, 30, 336, 311, 221, 174, 337, 101, 117, 383, 310, 312, 120, 382, 85, 378, 30, 43, 291, 132, 72, 288, 312, 92, 319, 129, 9, 29, 152, 332, 273, 83, 330, 377, 149, 120, 597, 247, 207, 119, 277,

317-18-19 County Councillor Funding

Dan Sames has access to a limited amount of funding to be used at his discretion. £1000 allocated to each of the schools in his area. *Item to remain on agenda.* Deadline January 2020.

318-18-19 Allotments & Community Land

SC provided allotments paperwork to date, new committee to be formed once ownership has been confirmed

Title Plan map has been provided by Bloor for review

319-18-19 Village Hall

Asbestos survey carried out on day of meeting and nothing found in floor cavity.

Clerk to provide information to VH committee from Charity Commission – including VH trustees being legally required to apply for funds and manage the building.

Some debate on whether or not to shut the hall in order to apply for funding for floor replacement.

Clerk advised that some grants available to apply for, now, without having to shut, such as WREN.

Cllr reminded that SPARK still available too.

Council discussed getting a surveyor/structural engineer in to decide the best type of floor to install. A timeline is needed.

320-18-19 Correspondence

2019 Spring clean – Cllrs chose Saturday 23rd March at 10.30 am. Clerk to ask MOD if they can assist in removal of heavy abandoned items/possibly lend a flat bed lorry and driver.

Police meeting – circulated

Parish transport meeting – circulated

Offer of weekend councillor training with other parishes – dates TBC

Thanks from School for book vouchers

Merton Road closure at level crossing 9-10 March

Request for funding Parish Council to become a member of Community First Oxfordshire – PC

Agreed to pay £70 – add to March agenda for ratification.

321-18-19 7:30 pm Thursday 21st March 2019 – Ambrosden Village Hall

The meeting closed at 8.56 pm

Signed:

Chair of Ambrosden Parish Council