

**AGENDA**  
**MEETING OF AMBROSDEN PARISH COUNCIL**  
**ST MARY'S CHURCH, AMBROSDEN**  
**All Parish Councillors are summoned to attend**  
**7:30 pm Thursday 19<sup>th</sup> March 2020**

- 1. Welcome**
- 2. Apologies**
- 3. Declarations of Interest and Gifts & Hospitality**
- 4. Symmetry Park Presentation and Q&A**
- 5. To Agree: Minutes of previous meeting**
- 6. Matters arising**  
Action grid attached
- 7. Public Speaking – limited to 20 minutes**
- 8. To Consider: District and County Councillor Reports**
- 9. Meeting Updates**
  - Report on and updates from S106 meeting.
  - To agree: Immediate next steps (request quotes etc)
- 10. Planning**

**New Applications:**

|                            |                                        |                                                                                   |
|----------------------------|----------------------------------------|-----------------------------------------------------------------------------------|
| 20/00530/F and 20/00599/SO | Symmetry Park (screening request only) | Logistics floor space and associate infrastructure and access road of Morrell Way |
|----------------------------|----------------------------------------|-----------------------------------------------------------------------------------|

**Decisions:**

**None**

**Awaiting decisions:**

|              |                                           |                                                                   |
|--------------|-------------------------------------------|-------------------------------------------------------------------|
| 19/01191/OUT | Alexandra House of Joy                    | Care home near Rodney House about. (under consultation)           |
| 20/00189/F   | The Old Stables, Wretchwick Farm          | Convert carport into bedroom                                      |
| 20/00285/F   | Land between Ambrosden, Merton and Arnott | Large Solar Farm to be accessed off Ploughley Road at Brook Farm. |

**11. COVID 19**

- Note best practice/advice for councils: OALC advice attached. Useful sites Useful sites:

<https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>

<https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19>

- Review and agree: Parish Council practices in the event of meeting cancellation (recommended procedures attached)

## **12. Village Hall Update**

For information: Current status and professional advice (verbal update)

Discuss and agree: Next steps

## **13. Allotments Update**

To Receive: Allotment Liaison officer report (verbal update)

Review and agree:

- Proposal to confirm creation of a user committee as first point of reference with no budgetary powers, which will act as the body which will co-ordinate with the Parish Clerk and Parish Council. Constitution and Terms of Reference attached
- Annual rents (Large: £50-60 p/a, Medium: £40 p/a and Small: £20 p/a)
- Contracts
- Handbook
- Ratify sinking fund proposal (£500)
- Next steps in maintenance plan (including windbreakers requests received)

## **14. Annual Parish Meeting**

- Review and agree invited speakers

## **15. Location of Cllr Same funded bench**

- Review and agree location

## **16. Armed Forces Covenant**

- Review and approve signing

## **17. Finance**

To Receive and agree:

- Review Reconciled Accounts
- Payments:  
2 x employees wages £TBC, £TBC £18 HWA, £88.04 Clerk expenses (room hire and stationary)  
Grass cutting invoice: £2,550
- Cllr Sames applications prioritisation
- Review and decision on request for funding request received from Cleanslate
- Review and decision on funding request received from Bicester Athletics Club
- Review and decision on OALC membership
- Review and decision on Clerk expenses requests: Local Council Clerk Guide (£21), anti virus software (£34.99), possible laptop warranty (tbc)

## **18. Correspondence / News**

## **19. Matters carried forward**

**Next Meeting – 7:30 pm Thursday 16<sup>th</sup> April 2020**

**Ambrosden Village Hall, Merton Road, Ambrosden  
ALL PUBLIC AND PRESS ARE INVITED.**