

Minutes
Meeting of Ambrosden Parish Council
Held at Ambrosden Church – 7:30pm
Thursday 19th March 2020

Present: Mark Longworth – Chair, Maureen Cossens, Dawn Seaward, Phil Blazdell, Tom Duff, Vicky Rose,

Serial No	Issue
489-19-20	Welcome
490-19-20	Apologies Apologies were received and accepted from Gemma Jennings Clerk and Chris West.
491-19-20	Register of Interests No declarations of interest for items on the agenda were received
492-19-20	Gifts & Hospitality No statements of gift or hospitality were received
493-19-20	Minutes of previous meeting & matters arising Minutes of the previous meeting (20 th February were reviewed and approved.
494-19-20	Public Speaking None.
495-19-20	Councillor Reports -
496-19-20	Motion to defer all agenda items excepting finance to a future meeting to discuss new standing orders for Parish Council to allow running during Coronavirus pandemic Proposed by M Longworth, seconded by M Cossens. Agreed by all
497-19-20	Delegation of Decision making

It is possible for a council to delegate decision making to an officer of the council, i.e. the clerk or the responsible financial officer (RFO) or to a committee under the Local Government Act 1972, Section 101. Despite the Corona Virus all the existing legislation guiding the functions of a parish council remain in place (Local Government Act 1972), until such times as we might be told otherwise by central government.

Proposal –

Agree to delegate functions to the clerk and/or Emergency Committee to ensure that the council can keep functioning, even if meetings cannot be held.

The council empowers the clerk/RFO/committee to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable.

Agreed that an emergency committee to be formed by M Longworth D Seward and T Duff.

Agreed that Parish Clerk and emergency committee shall be empowered to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory

undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable.

Agreed by all

498-19-20 Village Matters
Deferred

499-19-20 Planning
New Applications:

Planning Reference	Address	Proposed Work	Council Response
20/00530/F	Symmetry Park	Logistics floor space and associate infrastructure and access road of Morrell Way	Deferred to emergency committee

Awaiting decisions:

19/01191/OUT	Alexandra House of Joy	Care home near Rodney House about. (under consultation)
20/00189/F	The Old Stables, Wretchwick Farm	Convert carport into bedroom
20/00285/F	Land between Ambrosden, Merton and Arcott	Large Solar Farm to be accessed off Ploughley Road at Brook Farm.

500-19-20 Village Hall Update
Deferred

501-19-20 Allotments Update
Deferred

502-19-20 Annual Parish Meeting
Deferred

503 -19-20 Location of Cllr Same funded bench
Deferred

504-19-20 Armed Forces Covenant
Deferred

505-19-20 Finance

- a. Reconciled Accounts: reviewed and agreed.
- b. Approved payments:
 - 2 x employees wages £TBC, £TBC £18 HWA, £88.04 Clerk expenses (room hire and stationary)
 - Grass cutting invoice: £2,550

- c. Cllr Sames applications prioritisation - Deferred
- d. Review and decision on request for funding request received from Cleanslate Deferred
- e. Review and decision on funding request received from Bicester Athletics Club- Deferred
- g. Review and decision on OALC membership – Agreed
- h. Clerk expenses requests: Local Council Clerk Guide (£21), anti virus software (£34.99), possible laptop warranty (tbc) - Agreed

506-19-20 **Correspondence / News**
None

487-19-20 **Matters carried forward for Next Agenda**
As detailed in minutes and Governance and policies, including Donations Policy

488-19-20 **Next Meeting**
tbc

The meeting ended at 20.05

Signed:

Chair of Ambrosden Parish Council