

Minutes

Meeting of Ambrosden Parish Council Held online – 7:30pm, Thursday 18th March

Present: Mark Longworth – Chair, Gemma Jennings – Clerk, Maureen Cossens, Dawn Seaward, Vicky Rose, Tom Duff, Chris West, Councillor Dan Sames, Councillor Nick Cotter

Serial No	Issue
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674-20-21	Welcome
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675-20-21	Apologies
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Apologies for absence were received from Councillor Blazdell.

676-20-21	Declaration of Interests/Gifts
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No statements of gifts or hospitality were received.

677-20-21	Minutes of previous meeting
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The minutes of the meeting of 18th February, meeting number 143, were reviewed and approved.

678-20-21	Matters arising
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The action grid was reviewed and ongoing items noted

679-20-21	Public Speaking
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Concerns were raised by the public about the erection and use of unauthorised bike jumps on the corner Ploughley Road and Blackthorn Road, highlighting safety concerns. The Parish Council noted that it was aware of the issue and was liaising with the Highways Department (the land owner) and the police to resolve the issue. It was noted that in the longer term, the Council was aware of the need for facilities for young people in the village and was trying to identify potential sites for some new facilities.

680-20-21	To Consider: District and County Councillor Reports
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Key points raised included the approval of County Council funding for 20mph speed limits across the county and that the proposed OxCam Expressway had been cancelled

681-20-21	Future Planning, Village Survey and development projects
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The Council discussed possible next steps for the Parish, including a Parish Plan, Neighbourhood Plan and potential development projects. Actions agreed were:

- To undertake a Parish Plan as a potential stepping stone to neighbourhood plan.
- To undertake a village survey focused on: housing and development, village facilities and community groups/social events(including potential volumeters), environment, transport and highways and economy/businesses. The Council stressed the need to understand the views from a range of demographics, including youth and elderly parishioners. **Clerk to circulate headings and all Councillors to suggest questions.**
- Invite Community First Oxfordshire to next Parish Council meeting to review survey possibilities
- **Commence work on designing the survey through a working group directed by Councillor Rose.**

682-20-21 For Decision: Purchase of Land Springfield

The Council reviewed the possibility of applying for/purchasing community land on the Springfield estate. Councillors considered the potential use (and limitations of) the suggested land, the cost and potential alternatives. **Clerk to authorise review/ details from Bloor and Chamonix.**

683-20-21 Village Matters

Nothing raised

684-20-21 Planning

New applications

20/0871/F (resubmission of 19/00644/F)

Erection of free range egg production unit and gatehouse inc all associated works

OS Parcel 3300, North of railway Line, Palmer Avenue, Lower Arncott

Appeal Ref: APP/C3105/W/20/3265598

Clerk to confirm objection comments included in the appeal documentation

21/00533/F

2 Park Rise, Ambrosden OX25 2LY

Proposal: Front and rear single story extensions and paving to patio and driveway

No objection

21/00133/F

7 Page Turner Court Merton Road OX25 2LR

Single Rear Story Extension

No objection

Decisions

20/03404/F

Unit B Symmetry Park Morrell Way OX26 6GF

Alterations to existing service yard and other works including realignment of existing cycle and footpath between A41 and site boundary with Wretchwick Green

Application permitted

21/00009/F, 21/00010/LB and 20/03701/LB

Swallow Barn, Park Farm, OX25 2LX

Proposed window and door alterations

Application permitted

Application number: 20/03678/LB and 20/03677/F

Granary Barn, Wretchwick Farm, Ploughley Road, Ambrosden, OX25 2JS

Internal works to existing first floor storage space, stove and roof light

Application permitted

Awaiting Decisions

Application number: 19/01191/OUT

Alexandra House of Joy

Care home near Rodney House roundabout

Application number: 20/01707/F

Erection of 8 dwellings

Parts of OS Parcels 1125 and 1621, North and East of Home Farm Close

Application number: 20/01762/OUT

Outline consent, including erection of 5 dwellings

Land to rear of Home Farm Close

Application number: 20/02415/F

Proposed employment access road

Street Record, Unnamed Single Carriageway 6809121, Ambrosden

Application number: 20/02778/REM

Reserved Matters application to 18/02056/OUT for a residential development comprising 84 dwellings and associated infrastructure, highways and landscaping
Land North of Merton Road

Application number: 20/03379/F resubmission-amended description

Conversion of existing double garage and storage loft over to provide Annex ancillary to the existing dwelling. Provision of min 2 No additional parking space
Meadow Barn, Merton Road, Ambrosden, OX25 2LZ

Application number: 21/00121/F

Demolition of existing brick shed to the side of the property, and erection of a two storey extension
43 Ash Lane, Ambrosden OX25 2RY

Application number: 21/00264/F

Replacement front single storey structure due to subsidence damage
29 Sycamore Road, Ambrosden, Bicester, OX25 2RN

685-20-21 Village Hall Update (5 minutes)

Key points raised were ongoing works to the car park (patching) and progress with the installation of covid safe measures. Upcoming projects were noted as the replacement of damaged taps, installation of parking signs and temporary mothballing of the preschool building.

686-20-21 Finance

- a. The reconciled accounts were reviewed and approved. It was agreed to add Councillor Rose as an additional signatory on the account. Income of £612.97 (VAT refund) was noted
- b. Payments of ££362.16 (wages), £602.23 (wages and expenses), £60 (maintenance work), £3270 (grass cutting), £258 (payroll) and £233.60 (quarterly deductions) were approved.
- c. Expenditure of £278 on two framed royal images was approved. The Council also reviewed and approved the design of the Parish Book of Condolence
- d. The Council reviewed and approved annual membership of the OALC (£386.96)
- e. The Council reviewed and approved annual membership of Community First (£70)

687-20-21 Policies and Governance (30 minutes)

- a. Reserves Policy. The Council reviewed and approved the Reserves Policy subject the following amendment:
P.2: amend from '3 months salaries' to '3 months general expenditure'
The Council agreed to amend the bank accounts and separate reserves from the current account in the coming months.
- b. Elections: The Clerk presented an update on the May 2021 elections, including key dates and procedures for nominations.

688-20-21 Correspondence/News

The Council noted correspondence regarding the Community Outbreak Management Fund and reviewed Councillor Rose's proposal to apply for funding to support a tea/coffee group for those affected by Covid. **Councillor Rose to draft and submit an application to the fund.**

690-20-21 Matters Carried Forward

Community First to attend to review survey options

673-20-21 Next Meeting

7.30 pm Thursday 15th April 2021, online via Zoom.
The meeting ended at 22:10

Signed:

Chair of Ambrosden Parish Council