

# Minutes

## Meeting of Ambrosden Parish Council

### Held online – 7:30pm

### Thursday 18<sup>th</sup> February

Present: Mark Longworth – Chair, Gemma Jennings – Clerk, Maureen Cossens, Dawn Seaward, Vicky Rose, Tom Duff, Chris West, Councillor Dan Sames (for items 662-663-20-21), Representatives from Archstone Developers (for item 663-20-21)

| Serial No | Issue |
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| 657-20-21 | <b>Welcome</b> |
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| 658-20-21 | <b>Apologies</b> |
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Apologies for absence were received from Councillor Blazdell.

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| 659-20-21 | <b>Declaration of Interests/Gifts</b> |
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No statements of gifts or hospitality were received.

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| 660-20-21 | <b>Minutes of previous meeting</b> |
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The non-confidential minutes of the meeting of 21<sup>st</sup> January, meeting number 142, were reviewed and approved.

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| 661-20-21 | <b>Matters arising</b> |
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- The cost of the additional memorial plaque fixing was noted and approved as £35
- Progress with the staff pension scheme was outlined, with full terms and conditions circulated to all Councillors for reference
- Final submission of the precept request to Cherwell District Council was noted. The Council thanked Councillor Rose and the Clerk for all their work on this.

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| 662-20-21 | <b>Archstone Presentation</b> |
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Representatives of Archstone developers outlined a submission made to the Cherwell Local Plan 2040 for development of land in Ambrosden, located to the east of Ploughley Road. It was outlined that the development proposed around 150 units, local recreational space and green infrastructure. Highways considerations were outlined, including the location of the 30mph village gateway and potential need to traffic calming on the approach to the development.

The Parish Council stressed that it was not yet taking a position on either supporting or opposing the development, due its early stage but outlined key concerns and considerations. These included:

- Concerns about the speed of traffic into and out of the village and the potential need to manage this with traffic calming
- Concerns about flooding: current infrastructure (The Gothic) unable to cope currently in heavy rainfall and additional demands could cause dangerous flooding on the highway
- Any development would need to ensure it fit with local character of the areas including the use of Cotswold stone for outward facing buildings. Concern about the visual impact of the proposed development on the rural countryside views were stressed. It was suggested that an

access road in the middle of the development would accommodate a greater area of green space.

- The Council outlined the need in the village for community facilities, particularly for younger residents, including a BMX track, skatepark or sports field.
- Concerns that the proposed development would overwhelm local facilities, particularly the primary school were stressed. Additional concerns about the potential of coalescence with Bicester were also underlined.

#### **662-20-21 Public speaking**

Nothing raised.

#### **663-20-21 To Consider: District and County Councillor Reports**

Key points raised included:

- The availability of funding for laptops for school children struggling with online access was stressed. Council to help facilitate to contact with the school Clerk to call to Governors on village Facebook.
- Progress with the 20s plenty Campaign was reviewed and discussed. It was suggested that after May several parishes should make a joint application which would facilitate the process
- Councillor Sames to follow up request for Parish boundary review and flooding concerns at the gothic and A41 car park.

#### **664-20-21 Future Planning, Village Survey and development projects**

It was noted that the village survey would be delayed until the summer to avoid any potential conflicts with purdah. In the meantime, Council to review appropriate software/templates-**Clerk to action. Clerk to contact neighbouring parishes with suggestion of joint neighbourhood plan.**

**All Councillors review potential survey questions and long-term planning for March review.**

It was agreed that the requested Deeds of Variation must continue to ensure that Council retains the flexibility to spend these funds throughout the village. **Clerk to progress.**

#### **665-20-21 Village Matters**

- It was noted lighting for the Merton Road bus shelter had been requested. **Clerk to contact County Council to review the possibility of installing a lamppost here**
- Village Green Application- It was confirmed that the green land outside the school would not be eligible either for village green or common land status. **Clerk to investigate possibility of the Parish Council ownership of the land.**

#### **667-20-21 Planning**

##### **New applications**

*Application number: 21/00121/F*

Proposal: Demolition of existing brick shed to the side of the property, and erection of a two-storey extension

Location: 43 Ash Lane, Ambrosden OX25 2RY

No objection

*Application number: 21/00264/F*

Proposal: Replacement front single storey structure due to subsidence damage

Location: 29 Sycamore Road, Ambrosden, Bicester, OX25 2RN  
No objection

## Decisions

*Application number: 20/03379/F*

Proposal: Erection of replacement garage block  
Location: The Threshing Barn, Ambrosden, OX25 2JS  
Approved

*Application number: 20/03316/F*

Proposal: Erection of two storey side extension, single storey rear extension and porch  
Location: 1 Ash Lane, Ambrosden, OX25 2RY  
Approved

*Application number: 20/02704/F*

Proposal: Erection of a 3 No bedroom detached dwelling and creation of new access to serve South View  
Location: South View, Old Arncott Road, Ambrosden, OX25 2LT  
Approved

## Awaiting Decisions

*Application number: 19/01191/OUT*

Proposal: Alexandra House of Joy  
Location: Care home near Rodney House roundabout

*Application number: 20/01707/F*

Proposal: Erection of 8 dwellings  
Location: Parts of OS Parcels 1125 and 1621, North and East of Home Farm Close

*Application number: 20/01762/OUT*

Proposal: Outline consent, including erection of 5 dwellings  
Location: Land to rear of Home Farm Close

*Application number: 20/02415/F*

Proposal: Proposed employment access road  
Location: Street Record, Unnamed Single Carriageway 6809121, Ambrosden

*Application number: 20/02778/REM*

Proposal: Reserved Matters application to 18/02056/OUT for a residential development comprising 84 dwellings and associated infrastructure, highways and landscaping  
Location: Land North of Merton Road

*Application number: 20/03404/F*

Proposal: Service Yard, built developments, site fencing, cycle path realignment, storm drain realignment  
Location: Unit B, Symmetry Park, Morrell Way, Ambrosden, OX26 6GF

*Application number: 20/03379/F resubmission-amended description*

Proposal: Conversion of existing double garage and storage loft over to provide Annex ancillary to the existing dwelling. Provision of min 2 No additional parking space  
Location: Meadow Barn, Merton Road, Ambrosden, OX25 2LZ

*Application number: 20/03678/LB and 20/03677/F*

Proposal: Internal works to existing first floor storage space, installation of a wood burning stove and flue and installation of 3x sun pipes and 1x flush conservation style roof light  
Location: Granary Barn, Wretchwick Farm, Ploughley Road, Ambrosden, OX25 2JS

*Application number: 21/00010/LB, 21/00009/F, 20/03701/LB*

Proposal: Proposed window and door alterations

Location: Swallow Barn, Park Farm, Merton Road, OX25 2LX

**668-20-21 Village Hall Update (5 minutes)**

Key issues were noted as securing signage for the fire exit routes, resolving issues with pipes and taps in the toilets and repairing the car park wall. Car park patching in progress and covid readiness scheduled for 22 February.

**669-20-21 Finance**

- a. The reconciled accounts were reviewed and approved.
- b. Payments of £286.12 (wages) and £506.18 (wages and HWA), £42 (training course) and £356.40 (dog waste bin) were reviewed and approved
- c. The Village Hall funding request was reviewed and approved
- d. VAS designs were reviewed and design BX-16R088-ST-DH was approved
- e. The Council noted the corrected increase in the Street Cleaner's hourly salary rate based on the NJC Council staff pay scales, with the increase to be backdated to April 2020. **Clerk to action.**

**670-20-21 Policies and Governance (30 minutes)**

- a. Marking the Death of a Senior National Figure Policy: Reviewed and approved. Quotes for required supplies reviewed and approved (10 armbands and memorial book supplier one 3 folders with option 2 paper 2,500 copies). Clerk also to investigate supply of frame and photographs
- b. Meeting dates for 2020 were noted
- c. The need to ensure up to date register of interest forms was highlighted.

**671-20-21 Correspondence/News**

Nothing raised

**672-20-21 Matters Carried Forward**

Additional discussion of Future Planning, Village Survey and development projects

**673-20-21 Next Meeting**

7.30 pm Thursday 18<sup>th</sup> March 2021, online via Zoom.

The meeting ended at 22:10

Signed:

Chair of Ambrosden Parish Council