

Minutes

Meeting of Ambrosden Parish Council

7:30pm, Thursday 15th July

Present: Dawn Seaward-Chair, Tom Duff-Vice Chair Gemma Jennings – Clerk, Maureen Cossens, Vicky Rose, Roy Seaward (from item 735-21-22) Councillor Sames, Councillor Cotter, Councillor Dallimore, Councillor Callum Miller, Adjutant Kevin Jessop

Serial No	Issue
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733-21-22	Welcome
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734-21-22	Apologies
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Apologies for absence were received from Councillor West and Councillor Curtis Mills.

735-21-22	Councillor Co-Option
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It was noted that one application for the vacancy, from Roy Seaward, in attendance, had been received. Mr Seaward stood for co-option. Councillor Duff nominated Mr Seaward and Councillor Rose seconded the nomination. Councillors voted and unanimously approved the co-option of Councillor R Seaward.

Councillor R Seaward completed the acceptance of Office and declaration of interests forms. **Clerk to support with onboarding procedures, including setting up a Councillor email address.**

736-21-22	Declarations of Interest and Gifts & Hospitality
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No declarations of interests or gifts and hospitality were received.

737-21-22	Minutes of previous meeting
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Minutes of the previous meeting, meeting number 147, Thursday 17th June, were reviewed and approved. The minutes were signed as a true record

738-21-22	Matters arising
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The Council reviewed the action grid and reviewed ongoing items.

The Council noted and reviewed the quote for the removal of noticeboards. The Council approved the quote. **Clerk to action.**

739-21-22	Public speaking
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Adjutant Jessop presented MOD updates, noting particularly ongoing work with the Parish Council and landowner to approve the use of a site in the village for a MUGA. Adjutant Jessop also noted that the MOD would donate a flag to the Parish.

Key recent development were noted as the refurbishment of the Costcutter shop, refurbishment of local play parks and fixing of drainage issues on housing sites. Upcoming projects were noted as offsetting carbon footprint through the use of solar powered street lighting and refurbishment of the outside area of the Costcutter shop and officers housing.

740-21-22	District and County Councillor Reports
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Councillor Miller present an update, noting that that he was liaising with Highways on routing of traffic for the Magnolia Park development, the A41 roundabout and the enforcement of the routing of solar farm traffic. Ongoing County work to combat raising covid numbers, notably encourage vaccines and tests, were highlighted.

Councillors questioned why the DPD warehouse had not been subject to public consultation. It was noted that this was due to the status in the Local Plan and that the Council was looking to tighten restrictions in the next iteration of the Plan.

Ongoing work on erecting a village sign was discussed, noting that this had been delayed by queries over the status of land and funding. **Clerk to arrange meeting with S106 Officer to confirm details.**

It was noted that a new food waste collection would be coming in at the end of the year, with the cost offset by a charge on garden waste collection. It was also noted that the Parish Boundary Review would be taking place by the end of the year.

741-21-22 Village Matters

- Speed Watch: Councillor Duff proposed registering for Speed Watch. Councillor Rose seconded the proposal. Councillors unanimously approved the registration. **Clerk to action**

- Ploughley Road Railings Update: Ongoing discussions with Preim and Highways were noted. **Councillors Rose and D Seaward to progress.**

742-21-22 Asset of Community Value

The possibility of applying for Community Asset status for buildings that furthered the social wellbeing and interest of the village was discussed. It was noted that this status would allow the local community first refusal if such buildings went up for sale, although the landowner was not legally obliged to accept any such offer. It was noted both the Village Hall and the pub could be eligible for Community Asset status. **Councillor R Seaward to investigate registering the Village Hall.** A Councillor to discuss future plans with pub owners in case registering would be of interest.

743-21-22 Neighbourhood Plan and Village Survey Update

It was noted that some interest in the Neighbourhood Plan had been received from some other local Parishes. It was noted that the first stage would be to complete the Village Survey, with the Working Party to lead on this. Councillor R Seaward to replace Councillor D Seaward on the working party. **Clerk to liaise with Community First on drafting of questions and next steps.** Ongoing use of Working Parties to progress Council projects was discussed. The Council agreed to organise quarterly Working Party business meetings

744-21-22 Planning

New Applications

[21/02236/LB](#)

No objections

Decisions

None Received

Awaiting Decisions

Application number: 19/01191/OUT

Proposal: Alexandra House of Joy

Location: Care home near Rodney House roundabout

Application number: 20/01707/F

Proposal: Erection of 8 dwellings

Location: Parts of OS Parcels 1125 and 1621, North and East of Home Farm Close

Application number: 20/01762/OUT

Proposal: Outline consent, including erection of 5 dwellings

Location: Land to rear of Home Farm Close

Application number: 20/02415/F

Proposal: Proposed employment access road

Location: Street Record, Unnamed Single Carriageway 6809121, Ambrosden

Application number: 20/02778/REM

Proposal: Reserved Matters application to 18/02056/OUT for a residential development comprising 84 dwellings and associated infrastructure, highways and landscaping

Location: Land North of Merton Road

Application number: 20/03379/F resubmission-amended description

Proposal: Conversion of existing double garage and storage loft over to provide Annex ancillary to the existing dwelling. Provision of min 2 No additional parking space

Location: Meadow Barn, Merton Road, Ambrosden, OX25 2LZ

20/0871/F (resubmission of 19/00644/F)

Erection of free range egg production unit and gatehouse inc all associated works

OS Parcel 3300, North of railway Line, Palmer Avenue, Lower Arncott

Appeal Ref: APP/C3105/W/20/3265598

21/01330/F

Symmetry Park, Morrell Way, Ambrosden

Full Planning Permission for 23,195sqm of logistics floor space, including offices, security gatehouse, security fence, sprinkler tank and pump house and external service yard, parking, amenity space, foot and cycle links, drainage and private sewage treatment plant

21/01331/F

Symmetry Park, Morrell Way, Ambrosden

Full Planning Permission for 22,986sqm of logistics floor space Full Planning Permission for 23,195sqm of logistics floor space, including offices, security gatehouse, security fence, sprinkler tank and pump house and external service yard, parking, amenity space, foot and cycle links, drainage and private sewage treatment plant

21/01454/F

Bicester Health and Wellbeing Hub, Former Rodney House Private Drive off Graven Hill Road

21/01689/APP

Demolition and replacement of Magnolia Park Hotel, Boarstall

744-21-22 Village Hall Update

It was noted the new Committee was now in place, excluding a treasurer.

Key points to raise with the Committee were noted as lighting repairs, accounts for Paris Council review and ordering a First Aid Box

The Council questioned whether there would any possibility to support in funding Village Hall works.

Chair to review with S106 officer.

745-21-22 Finance

- a. The cashbook and accounts were reviewed, noting income of £110 from allotment tenancies and fees and £0.59 interest.

- b. Payments of £292.44 (wages), £459.05 (wages and HWA), £125.33 (pension contribution), £80 (room rental for meetings), £360 (Coffee Morning invoice) and £40 (data commissioner fee) were reviewed and approved.
- c. Annual SLCC membership at £112 was reviewed and approved. **Clerk to progress**

746-21-22 Governance

- i. Standing Orders were reviewed and approved, subject to agreed amendments on policy review dates
- ii. Financial Regulations were reviewed and approved, subject to the inclusion of appendix with annual schedule
- iii. The Health and Safety Policy was reviewed and approved

747-21-22 Correspondence

Correspondence on fly tipping was discussed. **Clerk to forward complaint to Councillor Sames.**
It was noted that the new VAS would be installed on 16th June. **Councillor D Seaward and Councillor West to complete online training**
Councillor Rose to draft funding application for works to Village map

732-21-22 Matters Carried Forward

Policy review
Meeting closed: 21:36

Next Meeting – 7:30 pm Thursday 19th August 2021
Ambrosden Village Hall
ALL PUBLIC AND PRESS ARE INVITED.

Signed:

Chair of Ambrosden Parish Council