

# Minutes

## Meeting of Ambrosden Parish Council

### 7:30pm, Thursday 21st October

Present: Dawn Seaward-Chair, Tom Duff- Vice Chair, Gemma Jennings – Clerk, Maureen Cossens, Vicky Rose, Serinne Mills-Curtis, Roy Seaward, Chris West, Councillor Sames (from items 779-21-22-786-21-22)

| Serial No | Issue |
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| 779-21-22 | <b>Welcome</b> |
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| 780-21-22 | <b>Apologies</b> |
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Apologies for absence were received from Councillor Miller

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| 781-21-22 | <b>Declarations of Interest and Gifts &amp; Hospitality</b> |
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No declarations of gifts and hospitality were received.

Councillor Rose declared an interest in a catering contract for the village's Reconnecting Coffee Morning, funded by Cherwell District Council. Three quotes had been collected, the best value quote from Councillor Rose's husband's business. The best value quote was selected.

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| 782-21-22 | <b>Minutes of previous meeting</b> |
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Minutes of the previous meeting, meeting number 149, Thursday 21<sup>st</sup> September were reviewed. The minutes were approved subject to the following amendments:

770-21-22: Addition of 'Councillor Miller to provide quotes for introduction of 20mph speed limits'

773-20-21: Amendment of 'the next step would not be to go to tender for contractors' to 'the next step would now be to go to obtain planning permission and then go to tender for contractors'

Amended minutes to be signed at November meeting

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| 783-21-22 | <b>Matters arising</b> |
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The Council reviewed the action grid and reviewed ongoing items.

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| 784-21-22 | <b>Public speaking</b> |
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Nothing raised

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| 785-21-22 | <b>District and County Councillor Reports</b> |
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Councillor Sames noted that the Governance Review had been agreed and would be reviewing Wretchwick Green as well as the boundary with Blackthorn. It was also noted that the start date for Garden Waste had been delayed and would likely begin in March.

Flytipping on the horseshoe was discussed, noting that CCTV equipment in line with data protection requirements was now available. Councillor Sames will be discussing flytipping concerns with relevant team to progress.

## **786-21-22 Village Matters**

- Speedwatch: Councillor Duff to discuss equipment sharing with Arncott Parish Council. Alternatively, the Thames Valley programme will be launched in Cherwell in November.

- Events: It was agreed that Councillors D Seaward and Mills-Curtis would attend the Remembrance Service. **Councillor D Seaward to confirm arrangements for laying of the wreath with Vicar Hayes.**

Christmas: The Council agreed to sponsor a tree or wreath at the Church. The Council also discussed plans to hold a carol/ mince pies celebration on the green. The working committee outlined costings for required works: tree pruning and outdoor lighting. The Council reviewed the options, noting the costings, safety and vulnerability to damage. The Council agreed to progress with the tree pruning (£250 +VAT) but to explore alternative tree decorations (eg hurricane lanterns) due to cost and safety concerns. The Council agreed to review longer term options after Christmas, including possible installation of a power supply on the green. **Working Party to progress.**

Plans for Jubilee celebrations were outlined including a 'pass the flame' event at the Village Hall for the Beacon Lighting on 2<sup>nd</sup> June (to include bar, food trucks and children's entertainer), thanksgiving at the Church on 3<sup>rd</sup> June, a prosecco, beer and gin festival at the Village Hall on 4<sup>th</sup> June and a Jubilee lunch at the Village Hall carpark on 5<sup>th</sup> June. **Working Party to write up full plan with costings and review if a food license required.**

- Village Survey- ongoing in liaison with Community First support

- Ploughley Road Railings: A matching design to the MOD railings had been approved by Highways. **Councillors D Seaward and Rose to reviewing planning permissions with Planning team and discuss plans with Preim.**

- Road Works: Upcoming road closures on Ploughley Road, 22<sup>nd</sup> November-10<sup>th</sup> December, were noted

- VAS data: It was noted that a Freedom of Information request for VAS data had been requested. **Councillor D Seaward reviewing**

- It was noted that the MOD had donated a flag to the Parish and the Church was exploring funding options for a flagpole

## **787-21-22 Finance**

- a. The cashbook and accounts were reviewed, noting income of £14,645 from the precept
- b. Payments of £292.44 (wages and expenses), £519.03 (wages, expenses and HWA), £125.33 (pension contribution), £40 ( 2 x room rental for meetings), £96 (Coffee Morning invoice), £1319.69 (dog bin emptying), £185.50 (Maintenance works) and £180 (Councillor training) were reviewed and approved
- c. The draft budget was reviewed. Clerk and Councillors Duff and Rose to update ahead of November meeting. All Councillors to consider any additional/amendments for budget items
- d. Water Supplier: Work ongoing to select water supplier for the allotment site
- e. The Council reviewed membership to the Town and Country Planning Association Membership. The Council unanimously voted not to become members.

## **788-21-22 Governance**

It was noted that Councillor D Seaward had completed the training for staff appraisal course and that Councillors D and R Seaward would be undertaking the planning training course in November.

## **789-21-22 Planning**

- Cherwell Local Plan 2050: The Council reviewed the plan, noting in particular a concern about how the plan would interact with the Ox-Cam Arc, particularly given the disparities in housing numbers in each case.

### **New Applications**

#### **21/03342/DISC**

Land North of Merton Road

Discharge of Conditions 10 (removal of the two telegraph poles), 12 (surface water water drainage scheme), 14 (lighting strategy), 18 (Archaeological Written Scheme of Investigation) and 21 (potential contaminative uses) of 18/02056/OUT

The Council agreed to request the non technical summary of the proposal from the planners and further information from Redrow. The Council also agreed to discuss the impact of flooding of other recent development with neighbouring parish and to review average water table over the last 10-15 years.

#### **21/03419/ADV**

Symmetry Park, Unit B, Morell Way, Ambrosden

Display of Ocado Signage

Agreed comment: No objection

### **Decisions**

#### **Application number: 19/01191/OUT**

Proposal: Alexandra House of Joy

Location: Care home near Rodney House roundabout

Approved

### **Awaiting Decisions**

#### **Application number: 20/01707/F**

Proposal: Erection of 8 dwellings

Location: Parts of OS Parcels 1125 and 1621, North and East of Home Farm Close

#### **Application number: 20/01762/OUT**

Proposal: Outline consent, including erection of 5 dwellings

Location: Land to rear of Home Farm Close

#### **Application number: 20/02415/F**

Proposal: Proposed employment access road

Location: Street Record, Unnamed Single Carriageway 6809121, Ambrosden

#### **Application number: 20/02778/REM**

Proposal: Reserved Matters application to 18/02056/OUT for a residential development comprising 84 dwellings and associated infrastructure, highways and landscaping

Location: Land North of Merton Road

Re-Consultation

#### **Application number: 20/03379/F resubmission-amended description**

Proposal: Conversion of existing double garage and storage loft over to provide Annex ancillary to the existing dwelling. Provision of min 2 No additional parking space

Location: Meadow Barn, Merton Road, Ambrosden, OX25 2LZ

#### **20/0871/F (resubmission of 19/00644/F)**

Erection of free range egg production unit and gatehouse inc all associated works

OS Parcel 3300, North of railway Line, Palmer Avenue, Lower Arncott

Appeal Ref: APP/C3105/W/20/3265598

21/01454/F

Bicester Health and Wellbeing Hub, Former Rodney House Private Drive off Graven Hill Road

21/01689/APP

Demolition and replacement of Magnolia Park Hotel, Boarstall

21/02433/M106

Graven Hill Request for variation to s106

Graven Hill, Circular Road

**790-21-22 Village Hall Update**

It was noted that the Village Hall Committee was undertaking work on proposal and quotes for improvements to the hall and portacabins.

**791-21-22 Allotments Update**

It was noted that a quote would be submitted to next meeting on hedge trimming and weed killing to be undertaken in January/February. **Councillor West to progress.**

**792-21-22 Correspondence**

- The Council reviewed upcoming changes to Civil Parking Enforcement and suggested areas for monitoring/review around the school and the post office. **Clerk to feedback**

- The Council reviewed the motion to support the Climate and Ecological Emergency Bill. The Council voted to support the motion. **Clerk to progress.**

The Council discussed correspondence for the welcome back fund on next steps, noting the requirement to submit quotes for benches. The Council agree to go with a design featuring soldiers, **Clerk to research and submit quotes.**

**793-21-22 Matters Carried Forward**

Quote for allotments works

Budget

Water Supply for the allotments

Meeting closed: 22:10

**Next Meeting – 7:30 pm Thursday 18<sup>th</sup> November 2021**

**Ambrosden Village Hall**

**ALL PUBLIC AND PRESS ARE INVITED.**

Signed:

Chair of Ambrosden Parish Council