

# Minutes

## Meeting of Ambrosden Parish Council

### 7:30pm, Thursday 16<sup>th</sup> September

Present: Dawn Seaward-Chair, Tom Duff- Vice Chair, Gemma Jennings – Clerk, Maureen Cossens, Vicky Rose, Serinne Mills-Curtis, Roy Seaward, Councillor Miller (from items 764-21-22-771-21-22), Councillor Cotter

| Serial No | Issue |
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| 764-21-22 | <b>Welcome</b> |
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| 765-21-22 | <b>Apologies</b> |
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Apologies for absence were received from Councillor West and Councillor Sames.

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| 766-21-22 | <b>Declarations of Interest and Gifts &amp; Hospitality</b> |
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No declarations of interest or gifts and hospitality were received.

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| 767-21-22 | <b>Minutes of previous meeting</b> |
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Minutes of the previous meeting, meeting number 148, Thursday 19<sup>th</sup> August, were reviewed and approved. The minutes were signed as a true record.

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| 768-21-22 | <b>Matters arising</b> |
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The Council reviewed the action grid and reviewed ongoing items.

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| 769-21-22 | <b>Public speaking</b> |
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Nothing raised

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| 770-21-22 | <b>District and County Councillor Reports</b> |
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Councillor Miller outlined key updates from Oxfordshire County Council, noting particularly the impacts of changes to the national provision of adult health and social care as well as ongoing consultation on the 2050 Plan. The Council discussed how the Ox-Cam Arc would impact local growth and the developing 2050 Plan. **Councillor Miller to circulate summary of localised impacts of the plan.**

It was noted that the County Council was reviewing a system to facilitate the introduction of 20mph by parish councils, expected to go live later in the year.

The Council noted a query about whether the trees cut down on the green outside the school would be replaced by the County Council. **Councillor Miller to review.**

## **771-21-22 Village Matters**

- Speedwatch: Councillor Mills-Curtis outlined a Speedwatch scheme with the Rural Police in liaison with other local parishes, with training and possible sharing of equipment across parishes. **Councillor Mills-Curtis to write up call for volunteers and send to Clerk.**
- Christmas and Jubilee Celebrations: Liaison with the Church on upcoming events and celebrations ongoing. The Council will reviewed a quote for Christmas lights and required trees works for a carolling event at the October meeting. It was noted that the working group was liaising with the Adjutant and Village Hall Committee on planned Jubilee celebrations with an update to come to the October meeting.
- Village Survey: Draft questions have been circulated and will now go to Community First for final review.
- It was noted that the Council was in ongoing communication with Highways about a number of issues, including the Ploughley Road railings.
- It was noted that the Parish's application for Welcome Back funding had been successful. Further details to follow shortly.

## **772-21-22 Governance**

- i. Media and Communications Policy: Reviewed and approved subject to update of email address, amend 'Chairman' to 'Chair' and allow amend timeline for acknowledgement of communication from 1 week to two working weeks.
- ii. Sickness Absence Policy: Reviewed and approved subject to inclusion of details for any accident at work
- iii. Expenses Policy: Reviewed and approved.

## **773-21-22 S106 Update**

Councillors D Seaward and Rose presented an update on a recent meeting with the District Council Planning team, primarily to discuss potential uses of the funding. Next steps were noted as a discussion with the Village Hall Committee to discuss possible projects and a liaison between the Planning team and the developer to discuss the artist's commission.

It was noted that required permissions for the land for a MUGA had been obtained and that the next step would not be to go to tender for contractors.

## **774-21-22 Planning**

### **New Applications**

[Application number: 20/02778/REM](#)

Proposal: Reserved Matters application to 18/02056/OUT for a residential development comprising 84 dwellings and associated infrastructure, highways and landscaping

Location: Land North of Merton Road

Re-Consultation

The Council reviewed the application and requested some guidance from Councillor Cotter. **Clerk to request an extension for submitting comments.**

### **Decisions**

[21/02236/LB](#)

The Hay Barn and Byre, Ploughley Road

Remove existing (unauthorised) log fire pipe and re-site to exterior of barn

Approved

### Awaiting Decisions

Application number: 19/01191/OUT

Proposal: Alexandra House of Joy

Location: Care home near Rodney House roundabout

Application number: 20/01707/F

Proposal: Erection of 8 dwellings

Location: Parts of OS Parcels 1125 and 1621, North and East of Home Farm Close

Application number: 20/01762/OUT

Proposal: Outline consent, including erection of 5 dwellings

Location: Land to rear of Home Farm Close

Application number: 20/02415/F

Proposal: Proposed employment access road

Location: Street Record, Unnamed Single Carriageway 6809121, Ambrosden

Application number: 20/03379/F resubmission-amended description

Proposal: Conversion of existing double garage and storage loft over to provide Annex ancillary to the existing dwelling. Provision of min 2 No additional parking space

Location: Meadow Barn, Merton Road, Ambrosden, OX25 2LZ

20/0871/F (resubmission of 19/00644/F)

Erection of free range egg production unit and gatehouse inc all associated works

OS Parcel 3300, North of railway Line, Palmer Avenue, Lower Arncott

Appeal Ref: APP/C3105/W/20/3265598

21/01454/F

Bicester Health and Wellbeing Hub, Former Rodney House Private Drive off Graven Hill Road

21/01689/APP

Demolition and replacement of Magnolia Park Hotel, Boarstall

21/02433/M106

Graven Hill Request for variation to s106

Grave Hill, Circular Road

### 775-21-22 Village Hall Update

Key updates from the Hall were noted as proposed changes to the banking mandate, changes to Charity Trustees and planned events. It was noted that Village Hall account were not currently available. **Councillors Rose and D Seaward to discuss with the Committee at an upcoming meeting.**

### 776-21-22 Allotments Update

It was noted that the allotments AGM had been held on 13<sup>th</sup> September. Key points raised at the meeting were noted as ongoing issues with weeding of the paths, with ploholders at the AGM suggesting that the weeding should be undertaken by either a working group of plot holders or individual plot holders rather than an external contractor. A new committee had been elected at the meeting

It was noted that the water bill still had not been received.

### 776-21-22 Finance

- a. The cashbook and accounts were reviewed, noting income of £445 from allotment tenancies and fees.

- b. Payments of £311.64 (wages and expenses), £500.05.05 (wages, expenses and HWA), £125.33 (pension contribution), £20 (room rental for meetings), £120 (Coffee Morning invoice), £219.40 quarterly deductions were received and approved.
- c. The request for donation towards the upkeep of the village Graveyard of £640.50 was reviewed and approved
- d. Annual National Allotment Society membership, with a fee of £66 was reviewed and approved.

#### **777-21-22 Correspondence**

- Correspondence raising concerns about speeding in the village was noted. It was highlighted that speeding concerns had been discussed at the recent rural policing meeting and the police recommended that residents/witnesses report any incidents to the police, detailing the registration number and time. The police would then follow up with repeat offenders. **Councillor Mills-Curtis to include in Parish Matters.**

It was noted that concerns about the management of the grounds at the Springfields estate was ongoing, with an action plan now in place and a Director level complain raised.

#### **778-21-22 Matters Carried Forward**

Nothing raised

Meeting closed: 21:33

**Next Meeting – 7:30 pm Thursday 21<sup>st</sup> October 2021  
Ambrosden Village Hall  
ALL PUBLIC AND PRESS ARE INVITED.**

Signed:

Chair of Ambrosden Parish Council