

AGENDA

AMBROSDEN PARISH COUNCIL

Parish Councillors: Dawn Seaward (Chair), Tom Duff (Vice Chair), Maureen Cossens, Darren Mann

You are hereby summoned to the Ambrosden Parish Council meeting being held on Thursday 16th February 2023 commencing at 7:30pm in the Ambrosden Village Hall, Merton Road, Ambrosden. **Non-attendance needs to be notified to the Clerk and Chair as soon as possible.**

Rebecca Chatterley
Clerk of the Parish Council

Dated 3rd February 2023

The Press and Public are welcome to attend the meeting. During the public participation time, members of the public may ask questions or make comments upon items on the agenda at the invitation of the Chair. Please raise your hand to indicate you would like to speak. There is no public participation during the rest of the meeting, unless invited to speak by the Chair.

Business To Be Transacted At The Meeting

1. Chair's Welcome

2. Governance

- a. Apologies for Absence: To receive apologies for absence from Members.
- b. Declaration of Interests from Members on Agenda Items: To receive declarations of personal and/or prejudicial interests from Members in matters on the agenda.

3. Open Forum for Public Participation:

An opportunity to hear from members of the public, District and County Councillors. Members of the public are invited to address the Council, raising matters of concern or items for discussion pertinent to the agenda. The session will last for a maximum of **20 minutes** with contributions lasting a maximum of **3 minutes** from each person.

----- Public participation ends-----

4. To Agree: Minutes of the previous meeting (Thursday 12 January 2023)

5. Matters arising

- a. For approval: Purchase and replacement of Clerk laptop and "Arnold Baker on Local Council Administration 12th Edition"
- b. Update: Village Survey – Next Steps
- c. Update: Railings
- d. Update: MUGA
- e. For discussion: Parish Councillor Recruitment
- f. For discussion: Coronation planning
- g. For discussion: Mission and strategic objectives of the parish council

6. Village Matters

- a. Temporary Traffic Regulation Order – Temporary Road Closure at Merton Road, Ambrosden

7. Planning

- a. Current Planning Applications for Consideration/Response

8. Finance

- a. Review: Reconciled Accounts
b. Review and approve Monthly Payments

Supplier	Reason	Amount
Village Hall	February Council meeting	£20.00
Street Cleaner	Wages	£324.24
Clerk x 2	Wages (combined)	£460.16
SLCC	Clerk AGAR Training	£36.00

- c. Review and approve: Accounting Statement

9. Policy Reviews

- a. Approve: Councillor Vacancy Procedure
b. Approve: Disciplinary & Grievance Policy
c. Approve: Training & Development Policy

10. Allotment Update

- a. Allotment Constitution

11. Review of Action Log

12. Correspondence

- a. School immunisation service – service publicising
b. Request for maintenance contribution to St Mary the Virgin PPC
c. Community First Oxfordshire (CFO) membership
d. Community Emergency Plan

13. Matters carried forward

Next Parish Council Meeting: 16th March 2023. Items for inclusion by Monday 6th March 2023.