

AGENDA

AMBROSDEN PARISH COUNCIL

Parish Councillors: Dawn Seaward (Chair), Tom Duff (Vice Chair), Maureen Cossens, Darren Mann

You are hereby summoned to the Ambrosden Parish Council meeting being held on Thursday 16th March 2023 commencing at 7:30pm in the Ambrosden Village Hall, Merton Road, Ambrosden. **Non-attendance needs to be notified to the Clerk and Chair as soon as possible.**

Rebecca Chatterley
Clerk of the Parish Council

Dated 1st March 2023

The Press and Public are welcome to attend the meeting. During the public participation time, members of the public may ask questions or make comments upon items on the agenda at the invitation of the Chair. Please raise your hand to indicate you would like to speak. There is no public participation during the rest of the meeting, unless invited to speak by the Chair.

Business To Be Transacted At The Meeting

1. Chair's Welcome

2. Governance

- a. Apologies for Absence: To receive apologies for absence from Members.
- b. Declaration of Interests from Members on Agenda Items: To receive declarations of personal and/or prejudicial interests from Members in matters on the agenda.

3. Open Forum for Public Participation:

An opportunity to hear from members of the public, District and County Councillors. Members of the public are invited to address the Council, raising matters of concern or items for discussion pertinent to the agenda. The session will last for a maximum of **20 minutes** with contributions lasting a maximum of **3 minutes** from each person.

----- **Public participation ends**-----

4. To Agree: Minutes of the previous meeting (Thursday 16 February 2023)

5. Matters arising

- a. Village survey update: Cllr Mann to report on initial survey responses
- b. Mission and strategic objectives of the parish council update: Cllr Mann to provide a progress report.
- c. Railings update: Planning progress report
- d. MUGA update on progress
- e. Accounts and wages update
- f. Parish Councillor Vacancy: to consider any applications for co-option
- g. Elections: To receive a report about the forthcoming elections (4 May)
- h. Community Emergency Plan: To discuss plan and any progress
- i. Ambrosden Village Hall defibrillator pads: To consider replacement of the expired pads
- j. East West Rail: To receive a report from the Chair about the EWR briefing and to consider the representation of a parishioner at future meetings

- k. Coronation event progress report

6. Village Matters

- a. Village hall update
- b. Temporary Traffic Regulation Order – Temporary road closure at Merton Road, Ambrosden – further clarification of closure sought
- c. Temporary Traffic Regulation Notice. Temporary road closure in Merton

7. Planning

- a. Current planning applications for consideration/response
 - [23/00389/REM](#): Comments due by 23/03/2023
 - [23/00340/NMA](#): For information only
- b. Community First Oxfordshire (CFO): Update on progress of CFO planning support and approval of related CFO invoice in finance section

8. Finance

- a. To review the reconciled accounts
- b. To review and approve the previously circulated bank statement
- c. To review and approve monthly payments

Supplier	Reason	Amount
Village Hall	March Council meeting	£20.00
Street Cleaner	Wages	£324.04
Clerk	Wages	£435.98

- d. To review and approve invoices for payment

Supplier	Reason	Amount
Community First Oxfordshire (CFO)	Planning application support – 50% of total fee	£2145.60
DELL	Laptop replacement	£709.73
OALC	Membership renewal	£416.17
St. Mary's Church	Maintenance	£604.50

9. Policy Reviews

- a. **Approve:** Lone Worker Policy
- b. **Approve:** Risk Analysis and Management

10. Allotment Update

11. Review of Action Log

12. Correspondence

13. Items for information or next Agenda only

- a.** Alchester medical hub proposed for Graven Hill not progressing due to insufficient funds

14. Next Parish Council Meeting: 20th April 2023. Items for inclusion by Monday 10th April 2023