

Minutes

Meeting of Ambrosden Parish Council

7:00pm, Thursday 19th May 2022

Present: Dawn Seaward-Chair, Gemma Jennings—Clerk, Councillor R Seaward, Councillor Cossens, Councillor Duff, Councillor Sames, Councillor Miller, Councillor Pruden

Serial No	Issue
017-22-23	Welcome
018-22-23	Election of Chair Councillor Cossens proposed Councillor D Seaward as Chair. Councillor Duff seconded the nomination. The Council voted and unanimously approved Councillor D Seaward as Chair. Councillor Seaward took Chair of the meeting.
019-22-23	Election of Vice Chair Councillor R Seaward proposed Councillor Duff as Vice Chair. Councillor Cossens seconded the nomination. The Council voted and unanimously approved Councillor Duff as Vice Chair.
020-22-23	Declaration of Acceptance of Office, Register of Interests and Declarations of Interest and Gifts & Hospitality Councillors reviewed, completed and signed declarations of acceptance of office and registers of interests. No declarations of gifts and hospitality were received.
021-22-23	Apologies for absence Apologies for absence were received from Councillor Rose and Councillor Cotter.
022-22-23	Election of Other Officers i <u>Appoint</u> : Councillor responsible for internal control. The Council agreed to review at a June business meeting, following the appointment of new Councillors ii <u>Appoint</u> : Village Hall representative- Councillor Cossens was appointed. iii <u>Agree</u> : Parish Council committees and representatives. The Councillor agreed to appoint two subcommittees, one for planning and one for staffing, to be discussed at the June business meeting.
023-22-23	Minutes of previous meeting and matters arising The minutes of the previous meeting number 156, 21 st April 2022 were reviewed, approved and signed as a true record.
024-22-23	Planning New Applications Application number: 22/01210/Disc Discharge of condition 6 (master plan and design code of 21/03749/F) Sites B, C, D and E MOD, Upper Arncott All Councillors to review and submit comments to Clerk by the close of 23 rd May. Decisions None

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Awaiting Decisions

Application number: 20/01707/F

Proposal: Erection of 8 dwellings

Location: Parts of OS Parcels 1125 and 1621, North and East of Home Farm Close

Application number: 20/02415/F

Proposal: Proposed employment access road

Location: Street Record, Unnamed Single Carriageway 6809121, Ambrosden

Application number: 20/03379/F resubmission-amended description

Proposal: Conversion of existing double garage and storage loft over to provide Annex ancillary to the existing dwelling.

Provision of min 2 No additional parking space

Location: Meadow Barn, Merton Road, Ambrosden, OX25 2LZ

21/01454/F

Bicester Health and Wellbeing Hub, Former Rodney House Private Drive off Graven Hill Road

21/01689/APP

Demolition and replacement of Magnolia Park Hotel, Boarstall

21/02433/M106

Graven Hill Request for variation to s106

Grave Hill, Circular Road

21/03558/OUT

OUTLINE - Residential development for up to 250 dwellings including affordable housing and ancillary uses including retained Local Wildlife Site, public open space, play areas, localised land remodelling, compensatory flood storage, structural planting and access

Land On The North East Side Of, Gavray Drive, Bicester, Bicester

21/03342/DISC amendments

Land North of Merton Road

Discharge of Conditions 10 (removal of the two telegraph poles), 12 (surface water drainage scheme), 14 (lighting strategy), 18 (Archaeological Written Scheme of Investigation) and 21 (potential contaminative uses) of 18/02056/OUT 21/03654/REM

Mod Bicester Building E2 Graven Hill Road Ambrosden

Reserved matters application for 19/00937/OUT - Phase 3a and 3b, Graven Hill: reserved matters for 43 dwellings (Plots 393-415, 448-455 and 482-493), together with associated road infrastructure and open space

21/04112/OUT

OS Parcel 2778 Grange Farm North West Of Station Cottage Station Road Launton

Outline application for the erection of up to 68 dwellings (Use Class C3), including up to 8 live-work dwellings, public open space, access, infrastructure and demolition of existing buildings

Application number: 20/01762/OUT

Proposal: Outline consent, including erection of 5 dwellings

Location: Land to rear of Home Farm Close

Appeal lodged against refusal

21/00428/DISC

Discharge of Condition 3 (schedule of materials and finishes- walls and roots) of 21/-3557/F

Three Corners House, Ploughley Road

22/00459/LB and 22/00458/F

Upgrading the existing garden room to a habitable space and associated external works

The Farmhouse, Wretchwick Farm, Ploughley Road

22/00612/M106

Modification of S106 to 16/02370/F – Community Hall Contribution

Church Leys Field, Blackthorn Road, Blackthorn

22/00835/F

Demolition of existing buildings and structures at the site and provision of a bat barn.

D1 Site, Graven Hill, Circular Road, Ambrosden

025-22-23 Finance

- a. The reconciled accounts were reviewed and approved

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- b. Payments of £372.24 (wages), £514.37 (wages and HWA), (pension contributions) and £20 (Village Hall invoice) were reviewed and approved.
- c. The insurance renewal was reviewed and approved
- d. The draft statement of accounts of 2021/22 was reviewed and approved
- e. The reserves at Year End 2021/22 were reviewed and approved.
- f. The report for the Independent Remuneration panel was received, noting that the agreement of Councillors allowances remained outstanding. Council to review when final figures agreed.
- g. s137 expenditure for 2021/22 (totalling £0) was reviewed.

026-22-23 Governance

- i. Updated committee and delegation procedures (for the allotments committee) were reviewed and approved.
- ii. Standing Orders, Financial Regulations, Complaints Procedure, Publications Scheme and Grants Policy were reviewed and approved
- iii. Full Policy Review Schedule to come to June meeting. Clerk to review.
- iv. Council to review General Power of Competence following appointment of permanent Clerk
- v. The asset list was reviewed and approved, subject to amendment of 'VAS' to 'YSI'
- vi. The meeting dates for 2022-3 were reviewed and approved. Clerk to publish
- vii. Council subscriptions to other bodies for 2022-3 were reviewed and approved

027-22-23 Matters Carried Forward

Nothing raised.

Meeting closed 19:48

Next Meeting – 7:30 pm Thursday 16th June 2022

Ambrosden Village Hall

ALL PUBLIC AND PRESS ARE INVITED.

Signed:

Chair of Ambrosden Parish Council