

Minutes

Meeting of Ambrosden Parish Council 7:30pm, Thursday 16 February 2023

Present: Cllr. D Seaward (Chair) Cllr. T Duff (Vice-Chair) Cllr. M Cossens Cllr. D Mann

In attendance: Rebecca Chatterley (Clerk), Cllr C Pruden, Cllr. C Miller, Cllr. D. Sames and 5 x members of the public

16.02.2023.01 Chair's Welcome

Cllr Seaward welcomed everyone to the meeting.

16.02.2023.02 Apologies for absence

Cllr. N Cotter absent.

16.02.2023.03 Declarations of Interest and Gifts & Hospitality

Nothing to report.

16.02.2023.04 Public Participation

Ploughley Road Improvements: MOP raised reimbursement due to increased costs in fuel/mileage. Cllr. C Miller has raised with County officers and will push for recognition due to exceptional circumstances and length of the project.

Cllr D. Mann wanted it recorded that the Parish was misled on the planned works, including night work.

16.02.2023.05 District/County Councillors Reports

- a. Cllr. C Pruden: Blackthorn Meadows development has been approved and wants to ensure particulars of development Parish wants are met.

Confirmed budget of Council tax at District Level is expected to raise by maximum amount allowed.
- b. Cllr. C Miller: County council's budget will be focusing on community based bus services and children's services.
- c. Cllr. Miller also confirmed that funds from priority fund will be allocated towards cost of railings.
- d. East West Rail: Cllr. C Miller advised EWR plans for the London Rad crossing will be made public in June and this would be the last opportunity to ensure funding is secured for infrastructure planning.
- e. Cllr. D Sames advised Cherwell Local Plan is to go to consultation. Cllr. D Sames is to follow up with planners and ask them to consider housing allocations as 5 year land supply is now over the required amount.
- f. Cllr. D Sames advised Wretchwick Green developers are finalising purchase of land with a view to start work in late 2023, or in 2024. Overall numbers for Ambrosden relating to the Hallam land development is to be confirmed.

16.02.2023.06 Minutes of previous meeting

Minutes of meetings from January were signed by Chair.

16.02.2023.07 Matters arising

- a. Purchase of new laptop and Arnold Baker 12th edition LCA book for the Clerk approved by all Cllrs present. To be purchased by the Parish Council.
- b. **Village Survey next steps:** Paper version (max 700 copies) vs. electronic (posted on FB) discussed. Cllr D. Mann suggested printing a batch of 200 initially and leaving in local business' and adding a copy to the two Parish notice boards. Cllr. D Mann will also post a link to the electronic survey on Facebook. Action approved by all Parish Cllrs present.
- c. **Railings:** Cllr. C Miller and Cllr. D Sames to ask respective District and County Councils for a list of residents with permission to cut through railings (for dropped kerb access to dwellings). Additionally Parish Council has a letter from a solicitor for this purpose. Clerk to locate letter. If resident unable to provide proof they would have to request planning permission at District level. Cllr D Mann to action the planning application for railings.
- d. **MUGA:** MOD land put aside for MUGA is no longer suitable. Parish council may be able to approach Hallam development for MUGA land once that development has been fully approved.

Cllr. C Pruden left meeting at 20:10.
- e. **Parish councillor recruitment:** Parish Council has received one application. Chair will continue to advertise vacancy on Facebook.
- f. **Coronation Planning:** Cllr. D Seaward has put wording together for residents feedback on coronation event. Chair to forward this to other parish Councillors for proof-reading before being published on Facebook for residents feedback.
- g. **Mission and strategic objectives of the parish council:** To investigate other parish councils with neighbourhood plans (Launton and Weston). Cllr. C Miller to connect Cllr. D Mann with contacts at Weston to discuss further. Cllr. D Mann to ascertain a planning date.

16.02.2023.08 Village Matters

- a. **Mission and strategic objectives of the parish council:** To investigate other parish councils with mission and strategic objectives (Launton or Weston). Cllr. C Miller to connect Cllr. D Mann with Weston to discuss this further. Cllr. D Mann to ascertain a planning date for mission and strategic objectives
- b. **Temporary traffic regulation order (Merton Road):** Clerk to publish this on Facebook and let other Parish councils affected know that a temporary road closure is in place.

16.02.2023.09 Planning Applications / Responses

The following planning applications were received from Cherwell District Council between meetings and were considered via email:

Application Number	Detail	Council Decision
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22/03394/TPO	Cedrus Atlantica - Remove major deadwood in excess of 8cm in diameter (excluding image 6). Remove Ivy from the main stem 0-10m and visually inspect the condition of the main stem. At 13m south-west reduce the compromised branch by removing descending secondary branches to decrease the sail area of the branch by 50%. Reduce the length of the secondary branch at 5m north-east by 2.5m removing no more than 3m from any one branch. Tip reduce low lateral branches to create 2m clearance from the adjacent structure, removing up to 1.5m from any one branch - subject to TPO 8/2005	Support – with additional comment (historic knowledge) that there is a tree preservation order on the largest tree which requires a tree specialist)

The two planning applications for developments on Blackthorn Road and Ploughley Road were discussed. Parish Councillors discussed and approved the instruction of a solicitor to oppose the new developments, arguing this would be beneficial in putting a strong opposition case together.

Cllr. D Sames and Cllr. C Miller left the meeting at 20:45

16.02.2023.10 Finance

a. Statement of Bank Accounts as at 31 January 2023

Community Account	£48,862.85
Business Savings Account	£23,851.40
TOTAL	£72,714.25

a. Accounts to be paid in January and February

Payee / Purpose	Details	Amount
Village Hall	February Council meeting	£20.00
Street Cleaner	Wages	£324.24
OALC	Year-end training	£36.00
HMRC	PAYE	£876.45

16.02.2023.11 Reconciliation report together with payment and receipt cashbooks were seen by all Councillors present.

16.02.2023.11 Approval for payments was proposed by Cllr. T. Duff and seconded by Cllr. M Cossens and agreed.

16.02.2023.12 Policy Reviews

- It was resolved that the Councillor Vacancy Procedure has been accepted (chairman updated to chair in document)
- It was resolved that the Disciplinary and Grievance Policy has been accepted
- It was resolved that the Training and Development Policy has been accepted

16.02.2023.13 Allotment Update

- It was resolved that the Allotment Constitution has been accepted.

Clerk to visit allotments on Sunday and will check meter against last meter reading to ascertain if water is still dripping. Clerk will report at next meeting

16.02.2023.14 Review of Action Log

Action log reviewed and accepted by Parish Cllrs. Clerk to circulate via email.

16.02.2023.15 Correspondence

- a. school immunisation service. Clerk to add to notice boards, publish on Facebook and notify school and Ambrosden for children
- b. Maintenance contribution for St. Mary's Church has been accepted and approved by all Parish Cllrs present. Chair to action payment.
- c. CFO membership. Parish Cllrs approved proposal to renew membership. Cllr. D Mann to ask CFO if membership can be waived.
- d. Community Emergency Plan: Parish has to have a plan and this will be put forward for the mission and strategic objectives
- e. Broken bin liner to be replaced

16.02.2023.16 Matters Carried Forward

Strategic objectives
Village Survey
Accounts – wages
MUGA
Planning applications
Village hall updates to be added back into agenda from March

16.02.2023.17 Any Other Business

Meeting closed at 21:11

Signed:
Chair of Ambrosden Parish Council

Date:

**Next Meeting – 7:30 pm Thursday 16 March 2023
Ambrosden Village Hall
ALL PUBLIC AND PRESS ARE INVITED.**