

Minutes

Meeting of Ambrosden Parish Council

7:30pm, Thursday 16 March 2023

Present: Cllr. D Seaward (Chair) Cllr. T Duff (Vice-Chair) Cllr. M Cossens Cllr. D Mann

In attendance: Cllr C Pruden, Cllr. C Miller, Cllr. N Cotter, and 4 x members of the public

16.03.2023.01 Chair's Welcome

Cllr Seaward welcomed everyone to the meeting.

16.03.2023.02 Apologies for absence

Clerk (Rebecca Chatterley)

16.03.2023.03 Agenda item 167.5.f bought forward. Co-option of Joseph Holdway and Peter Jackson approved by Council

16.03.2023.04 Declarations of Interest and Gifts & Hospitality

Nothing to report.

16.03.2023.05 Public Participation

MoP raised concern over slimming of cycle lane on Ploughley road. Cllr. C Miller advised Government have active travel funds and plan is to have a wider cycle lane. Cleraer identification of where lane ends is needed.

16.03.2023.06 District/County Councillors Reports

a. Cllr. C Pruden: London Road proposal. Council wish crossing to stay open.

Wants affordable housing limit set at 50% consideration rather than 30%.

Cherwell District Council (CDC) budget passed, though this did not include Bicester Market Square plans. Chair asked if Market Square decision related to London Road crossing. Cllr. C Pruden to seek further details, including pedestrianisation of Market Square.

Noted HSBC is closing and discussion to preserve building.

b. Cllr. N Cotter: £4.2 million available for capital projects, but little planning made available. Previous plans are 10 years old. Elmsbrook (Bicester eco development) is only plan that has gone ahead (and additional building to go ahead). Only 5% affordable housing. CDC denied and this is being appealed.

c. Cllr. C Miller Discussed network strategy for the next 10 years.

Electoral review underway for parliamentary reviews, now county councils.

County Council boundaries to be reviewed.

To ascertain Merton Road closures and which parts of the road will be closed. Noted road access should be reinstated from 3 – 9 May for election and coronation events.

Ploughley Road update: Closures will be removed Friday (17th March) evening. Give way markings will be in place by May 2023 (road will remain open during these works) due to supply issues. Cllr. C Miller noted disappointment at further work, including night works week commencing 20th March. Drainage cited as reason for delay.
Speed limits are likely to be set at 40mph.

16.03.2023.07 Minutes of previous meeting

Minutes of meetings from February were signed by Chair.

16.03.2023.08 Matters arising

- a. **Village survey update:** Preliminary survey responses indicate public would like more communication, a pub and more events.
- b. **Mission and strategic objectives of the PC:** Outputs of the village survey to be reviewed by Cllrs in a separate meeting to agree priorities and mission.
- c. **Railings:** Letter to solicitors has been chased and meeting scheduled with railings company for an update on the latest price. Waiting on planning permission items from Cllr. C Miller.
- d. **MUGA:** Meeting with Hallam developers to discuss time frame to be arranged.
- e. **Accounts and wages update:** Cllr. T Duff to review cashbooks and HWA.
- f. **Parish Councillor vacancy:** Council approved co-option of Peter Jackson and Joseph Holdway to vacancies.
- g. **Elections:** Briefing report available to Cllrs. Nomination papers available shortly and will need to be completed and taken to Bodicote House. Democratic Services available to answer any questions.
- h. **Community Emergency Plan:** Plan has been started and is due by the end of the month. Template will be shared once complete.
- i. **Ambrosden Village hall defibrillator pads:** Pads out of date and to be replaced. Battery also needs replacing. Nick Dunbar suggested for training on using the unit. Chair to action this and Clerk to order replacement pads and battery.
- j. **East West Rail:** Chair attended briefing and minutes are available on EWR website. Roy Seaward (MoP) has volunteered to attend meetings as representative of PC.

Points raised: Lighting on compound is on all the time.
Impact of closing London Road
- k. **Coronations event:** An event is wanted but not all Cllrs will be present. Chair to send out communication. Possible partnering with the Church discussed.

.16.03.2023.09 Village Matters

- a. **Village Hall update:**
- b. **TTRO:** Clarification needed on timings of closure for Merton Road.
- c. **TTRO, Merton:** Details to be posted on the Facebook page by Clerk to notify MoP of closure.

16.03.2023.10 a. Planning Applications / Responses

The following planning applications were received from Cherwell District Council between meetings and were considered via email:

Application Number	Detail	Council Decision
23/00389/RE M:	Variation of Conditions 1 (drawing numbers) and 3 (materials) of 20/02778/REM - 1 - Amend plots 15, 22-30 and 33-44 from stone to buff brick (and any associated non integral garages). 2 - Remove the chimney from plots 15, 22-30 and 33-44. 3 - Amend stone screen walls (near plots 22, 25/26, 28/29, 30, 33, 35, 40, 44) to brick. Material to match adjacent nearby dwelling – buff brick. 4 - Plots 6-9 and 77-80 roof tiles uplift from Marley Concrete Plain Tile (Greystone) and Ashmore Smooth Brown Tile respectively to Merayo Natural Spanish Slate	Object

Clerk has invited Cllrs to comment on application and will object to variation of conditions by the deadline,

[23/00340/NMA:](#) Noted for information only.

b. Community First Oxfordshire (CFO): Planning meeting with Chair. Decision pushed back due to missing information.

Cllr. C Miller left meeting

16.03.2023.11 Finance

- a. To review reconciled accounts:** Income of £38000 matches forecast. £22000 spend against £24000 forecast. Expected underspend of £3500 expected.
- b. To review and approve the previously circulated bank statement:** Reconciliation report together with payment and receipt cashbooks were seen by all Councillors present and the bank statement was signed.

16.03.2023.12 c. Approval for monthly payments was proposed and seconded and agreed. It was agreed to not include salary figures on the agenda in future.

Payee / Purpose	Details	Amount
Village Hall	March Council meeting	£20.00
Street Cleaner	Wages	£324.24
Clerk	Wages	£435.98

16.03.2023.13 d. Invoices were reviewed and approved by full council for payment. Laptop expense was approved.

Payee/Supplier	Reason	Amount
Community First Oxfordshire (CFO)	Planning application support – 50% of total fee	£2145.60
DELL	Laptop replacement	£709.73
OALC	Membership renewal	£416.17
St. Mary's Church	Maintenance	£604.50

16.03.2023.14 Policy Reviews

- a. It was resolved that the Lone Worker Policy has been accepted
- b. It was resolved that the Risk Analysis and Management Policy has been accepted.

16.03.2023.15 Allotment Update

16.03.2023.16 Review of Action Log

Cllrs. Resolved to review Action Log in a separate meeting at the same time as the mission objectives review.

16.03.2023.17 Correspondence

- a. Memorial benches: Prices obtained from supplier. Cllrs resolved to not proceed at this stage.
- b. Tree planting: This is on schedule to be planted in the next 6 weeks where the Oak tree was opposite Elm Drive.

16.03.2023.18 Matters Carried Forward

20mph speed limit (to continue to Briar Furlong)

16.03.2023.19 Any Other Business

Meeting closed at 21:00

Signed:
Chair of Ambrosden Parish Council

Date: 20/04/2023

**Next Meeting – 7:30 pm Thursday 20 April 2023
Ambrosden Village Hall
ALL PUBLIC AND PRESS ARE INVITED.**