

MINUTES AMBROSDEN PARISH COUNCIL

Councillors present: Cllr. D Seaward, Cllr. M Cossens, Cllr. D Mann, Cllr. P Jackson, Cllr J Holdway

In attendance: Cllr. D Sames (CDC), Cllr. C Pruden (CDC) from 20:09, The Clerk, Mrs R Chatterley and 5 members of the public.

Apologies: Cllr. C Miller (OCC) and Cllr. N. Cotter (OCC)

173.200723.01 Chair's Welcome

The Chair welcomed all to the meeting.

173.200723.02 Governance

- a. Apologies for Absence: To receive apologies for absence from Members.

Apologies received from Cllr. C Miller (OCC) and Cllr. N Cotter (OCC)

- b. Declaration of Interests from Members on Agenda Items: To receive declarations of personal and/or prejudicial interests from Members in matters on the agenda.

None declared

173.200723.03 Open Forum for Public Participation:

Thanks received for the input to the planning committee meeting.

----- **Public participation ends**-----

Cllr. D Sames update: Draft of the local plan to go public in September/October – currently being scrutinised with local housing levels and allocations being reviewed. It will go to Parish Advisory Panel for consultation with questions for Parish to answer and to public consultation at the same time. This is the point where we have the ability to make changes before it goes through to regulation 19.

Cllr. C Pruden update: Potential interest in a big Spring clean event and would like to involve Ambrosden.

173.200723.04 To Agree: Minutes of the previous meetings (Thursday 15 June 2023 and Thursday 29 June 2023)

The Council resolved that the Minutes from the meeting on the 15 June and 29 June be accepted as a true record and were signed by the Chair.

173.200723.05 Update on progress from Minutes – to report on progress of outstanding issues

a. 20mph speed limit extension – update from Chair on what was initially asked for. The Chair confirmed that the current speed limit zone is what was asked for. Cllr. C Miller to take this forwards to the project team to get an extension.

b. VAS speed signs/20mph – update on which authority is responsible. Awaiting an update from Cllr. C Miller

c. AED training update.

There are currently 3 MOP booked on the training. Currently not sufficient numbers in order for the training to run. It was agreed to check numbers on Saturday and if not sufficient numbers the training would be cancelled. Clerk to reach out to other local Clerks to publicise in other local parishes.

d. Railings planning permission update. Planning permission not yet been applied for.

e. Website accessibility update New website launched which now adheres to accessibility and GDPR and has a new format. It was agreed for Cllr. Mann to investigate Microsoft 365 accounts for all Councillors via grants system for local Councils.

f. Neighbourhood plan update. Cllr. D Mann met with Weston on the Green to discuss their neighbourhood plan and how this might inform our neighbourhood plan. Need to decide what the Parish wants a policy on and will need input from organisations and MOP in the village.

g. Speedwatch volunteer update

We have 3 volunteers for the Speedwatch programme. PC Lee Turnham has confirmed we need a minimum of 3 at the Roadside if using a handheld device and 2 for a tripod device. It was agreed that the Clerk would liaise with the volunteers and PC Lee Turnham to move things forward.

h. Big rubbish clean-up date update

No update as yet as MOD contact on annual leave.

173.200723.06 Matters arising

a. To review and discuss: Village survey results. It was agreed the results to be published on the website and a coffee morning to be organised for the 19 August, 10.00-14.00 for MOP to come and discuss and ask questions on how to implement and take forward.

b. To discuss: Redrow/Sanderson Park safety edging and deep drainage ditches. TTRO has now been officially received and the Clerk will distribute this.

c. To review and approve: Purchase and budget of a projector. Cllr. Mann purchased a projector to test and the Council resolved to keep the projector. Cllr. Mann to send invoice to the Clerk for reimbursement.

d. To review and approve: Renewal of SLCC membership, due for renewal on the 1 September 2023. It was resolved to approve the renewal of the SLCC membership subject to the renewal fee which the Clerk will report at the next meeting.

173.200723.07 Village Matters

a. OCC tree service seeking volunteers for the summer to water newly planted tree on Ploughley Road (outside the school). It was resolved the Council will make sure the tree is watered throughout the Summer

173.200723.08 Planning

a. Planning Committee update. The 2 planning applications 22/02866/OUT (Land East of Ploughley Road) and 22/02455/OUT (Land East of Church Ley Field adjacent to Blackthorn Road) were discussed at the Planning Committee and both were rejected. The planners for both developments now have 6 months to appeal.

Cllr. D Sames left meeting at 20:30

b. Update on reinstatement of Parish signs/equipment at Sanderson Park (Redrow). Cllr. Mann contacted Sanderson Park and they confirmed the signs and planters would be reinstated by the end of last week. This doesn't seem to be the case and it was agreed Cllr. Mann will follow up with them.

c. Current planning applications for consideration/response.

New Planning applications:

New planning application

23/01736/F (9 dwellings).

Update on current planning applications:

Permitted	22/03743/OBL Land North of Merton Road	Discharge of Management Company Structure Scheme and Management Plan (for purpose of maintaining Open Space & SUDS), SUDS scheme, Biodiversity Management Plan and Biodiversity Contribution set out by Schedule 2, section 3.2, 3.3, 4.1, of the S106 Legal Agreement associated with application reference 18/02056/OUT .
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173.200723.09 Finance

a. To review the reconciled accounts

The reconciled accounts were reviewed and it was resolved to accept these. For note payments of £1077.64 were not reflected on the bank statement which stated a balance of £71,232.28 up to the 29 June 2023. Payments of £1077.64 were made after the 29 June 2023.

b. To review and approve the previously circulated bank statement
It was resolved to accept the previously circulated bank statement

c. To review and approve monthly payments

Supplier	Reason
Village Hall	Council meeting
Street Cleaner	Wages
Clerk	Wages
Chair	Chairs Allowance

It was resolved to accept and approve the monthly payments for July 2023 and sign off the payslips for June 2023

d. To review and approve invoices for payment

Supplier	Reason	Amount
HMRC	Quarter 1 PAYE	£694.60
Community First Oxfordshire	Annual Membership	£70.00
Clerk RC (for APC)	Microsoft 365 Renewal	£59.99
ICO	Data protection renewal fee (to be taken as a direct debit on or before 05/08/2023)	£40.00
Village Hall	AED Training*	£16.00
Village Hall	Missed Meeting Payments (April, May, August, November 2022 and March 2023 and as per IA report)	£100.00

*if sufficient numbers make the training viable.

It was resolved to approve and accept the invoices for payment.

- e.** Review and approve: \$137 expenditure
- f.** Reserves (to be reviewed and approved after discussion about costs of a neighbourhood plan). It was decided that Council would need to review what funds would be needed for a neighbourhood plan and to review the reserves in the next quarter.
- g.** Bank mandate update. Bank mandate change paperwork has been received and to be completed by Cllr. D Mann and Cllr. J Holdway and authorised by Cllr. D Seaward and Cllr. M Cossens. It was agreed the Clerk will return the mandate forms to the bank. Once this is in place the bank payments will be updated so that 2 Cllrs need to authorise payments.

173.200723.10 Policy Reviews

173.200723.11 Allotment Update

Inspection carried out by Chair and Clerk on the 21 June and formal emails sent to 7 plots and given 1 month to resolve issues on plot.

Allotment meeting scheduled for Thursday 3 August 2023.

Currently waiting for a plumber to come and have a look at the tap on site 1.

173.200723.12 Review of Action Log

173.200723.13 Correspondence

- a. Edge strengthening scheme on Merton Road, commencing 4 September 2023
- b. Builders vehicles and equipment parking on Ploughley Road grass verges. Cllr C Pruden to follow this up (Clerk to send photos after seeking approval from MOP).
- c. Church Leys Field bins. Clerk to follow-up with CDC (and copy in Cllr. C Pruden) and to check whether the management company have been informed the bins in the play park fall under their jurisdiction.

173.200723.14 Items for information or next Agenda only

- a. For information: Ray Valley Forum
- b. For next agenda: Cllr. C Millers priority fund open for applications.

173.200723.15 Next Parish Council Meeting: 17 August 2023. Items for inclusion by Monday 7 August.

Meeting closed at 21:26