

AGENDA

AMBROSDEN PARISH COUNCIL

Parish Councillors: Dawn Seaward (Chair), Darren Mann (Vice Chair), Maureen Cossens, Joseph Holdway, Peter Jackson

You are hereby summoned to the Ambrosden Parish Council meeting being held on Thursday 19th October 2023 commencing at 7:30pm in the Ambrosden Village Hall, Merton Road, Ambrosden. **Non-attendance needs to be notified to the Clerk and Chair as soon as possible.**

Rebecca Chatterley
Clerk of the Parish Council

Dated 11 October 2023

The Press and Public are welcome to attend the meeting. During the public participation time, members of the public may ask questions or make comments upon items on the agenda at the invitation of the Chair. Please raise your hand to indicate you would like to speak. There is no public participation during the rest of the meeting, unless invited to speak by the Chair.

Business To Be Transacted At The Meeting

1. Chair's Welcome

2. Governance

- a. Apologies for Absence: To receive apologies for absence from Members.
- b. Declaration of Interests from Members on Agenda Items: To receive declarations of personal and/or prejudicial interests from Members in matters on the agenda.

3. Open Forum for Public Participation:

An opportunity to hear from members of the public, District and County Councillors. Members of the public are invited to address the Council, raising matters of concern or items for discussion pertinent to the agenda. The session will last for a maximum of **20 minutes** with contributions lasting a maximum of **3 minutes** from each person.

----- Public participation ends-----

4. To Agree: Minutes of the previous meetings (Thursday 21 September 2023)

5. Update on progress from Minutes – to report on progress of outstanding issues

- a. 20mph speed limit extension: Update from Cllr. C Miller on take forwards to project team for extension
- b. VAS speed signs/20mph: Update from Cllr. Miller
- c. Signs; re-routing of A41: Update from Cllr. Miller
- d. Railings: Update from Cllr. D Seaward and communication with OCC re process to look at other speed management measures.
- e. Speedwatch and speeding posters: Update from the Clerk
- f. Neighbourhood plan: Update from Cllr. Mann
- g. Winter preparedness and salt bin levels: Update from the Chair
- h. Damaged notice board and bench on Park Rise: Update from The Clerk

6. Matters arising

- a. To discuss: Local Plan
- b. To discuss: Merton road traffic management (and parking)
- c. To note: External Auditor conclusion of audit
- d. To review and approve: Internal Audit letter of engagement
- e. To discuss: Ceremony for newly installed benches
- f. To discuss: Remembrance

7. Village Matters

- a. Changes to grass cutting schedule

8. Planning

- a. Current planning applications for consideration/response.

New Planning applications for discussion:

New	23/02689/F	West Hawthorn Road: Construction of a single storey lean-to type front entrance porch	Comments due by 24 October
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- b. Update on current planning applications:

Appealed	23/00091/REF	Relates to 22/02866/OUT . 120 dwellings, vehicular and pedestrian access off Ploughley Road, new pedestrian access to West Hawthorn Road, surface water drainage, foul water drainage, landscaping, public open space, biodiversity and associated infrastructure. Access off Ploughley Road is not reserved for future consideration Location: Land East Of, Ploughley Road, Ambrosden (Archstone)	Appeal submitted Comments submitted to Inspectorate by Parish Council. Public inquiry to start 22 November 2023
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9. Village Hall Update

10. Finance

- a. To review the reconciled accounts
- b. To review and approve the previously circulated bank statement
- c. To review and approve monthly payments

Supplier	Reason
Village Hall	Council meeting
Street Cleaner	Wages for month ending 30 Sept 2023
Clerk	Wages for month ending 30 Sept 2023
Chair	Chairs Allowance

- d. To review and approve invoices for payment

Supplier	Reason	Amount
Cherwell District Council	Empty of dog bins (twice weekly). Invoice number 20012437	£1482.62
Bucks Recycling	Skip Hire for Allotments	£259.20
HMRC	Quarter 2 HMRC P30 Contribution	£663.76
Moore	2022-23 External Audit Fee	£252.00

- e. To update: Bank mandate

11. Policy Reviews

- a. Website Accessibility Statement

12. Allotment Update

- a. To review: Chickens
b. To update: Removal of hedge on site 2

13. Review of Action Log

14. Correspondence

15. Items for information or next Agenda only

- 16.** Next Parish Council Meeting: 16 November 2023. Items for inclusion by Monday 06 November.

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