

Minutes AMBROSDEN PARISH COUNCIL

Councillors Present: Cllr. D Seward, Cllr. D Mann, Cllr. M Cossens, Cllr. P Jackson, Cllr. J Holdway

In attendance: Cllr. C Pruden, Cllr. N Cotter, Cllr. D Sames, Cllr. C Miller, MOD representative, The Clerk, Mrs R Chatterley and 1 member of the public

Business To Be Transacted At The Meeting

175.21092023.01 Chair's Welcome

Chair welcomed everyone to the meeting.

175.21092023.02 Governance

- a.** Apologies for Absence: To receive apologies for absence from Members.

Apologies received from Cllr. M Cossens.

- b.** Declaration of Interests from Members on Agenda Items: To receive declarations of personal and/or prejudicial interests from Members in matters on the agenda.

None declared.

175.21092023.03 Open Forum for Public Participation:

MOD representative: Received an update on MOD activities and issues.

Cllr. C Pruden and Cllr. N Cotter: Consultation for new local plan opens tomorrow. Cllr. Pruden to update at next meeting.

Update received on planning going to committee consultations.

Cllr. D Sames: Local plan engagement activities planned for Parish Councils to get involved in. There will be a public exhibition in Bicester.

----- **Public participation ends**-----

175.21092023.04 To Agree: Minutes of the previous meetings (Thursday 17 August 2023)

The Council resolved that the Minutes from the meeting on the 17 August be accepted as a true record and were signed by the Chair.

175.21092023.05 Update on progress from Minutes – to report on progress of outstanding issues

- a. 20mph speed limit extension – update from Cllr. C Miller on take forwards to project team for extension. Update moved to next meeting.
- b. VAS speed signs/20mph – update from Cllr. Miller. Update moved to next meeting.
- c. Speedwatch update. Waiting for coordinator to be appointed. The Clerk to contact PC Turnham about linking with another group, and Arncott PC about use of equipment.
- d. Railings – update from Cllr. D Seaward and communication with OCC re process to look at other speed management measures. Update moved to next meeting.
- e. Coffee morning update from Cllr. D Mann. Management company representatives have been contacted to engage more with Council.
- f. Damaged notice board update from The Clerk

175.21092023.06 Matters arising

- a. To review and discuss: Neighbourhood Plan next steps – forming of Neighbourhood Plan Committee. Neighbourhood plan discussed at coffee morning. Need enough volunteers to make this viable. It was agreed for Cllr. D Mann to draft a social media post for engagement.
- b. To discuss: Merton road traffic management (and parking). To be moved to next meeting.
- c. To discuss: Fly-tipping. OCC cameras only available for areas identified as a hot-spot. Area identified in the village has not been identified as a hot-spot but OCC will update signage. Fly-tipping needs to be officially reported.
- d. To discuss: Winter preparedness – Salt Bins. It was agreed the Chair to check salt bins and report at next meeting whether an order needs to be made. **Amendment**: Chair to check salt level in store not salt bins.
- e. To discuss: Broken bench on Park Rise. It was agreed the Clerk will obtain a quote for repair.

175.21092023.07 Village Matters

- a. Notice of Road Closure received for Blackthorn Road, 20/10/2023 – 30/10/2023. It was agreed the Clerk will post on Facebook.
- b. Notice of Road Closure received for Old Arncott Road, 04/12/2023 – 08/12/202. It was agreed the Clerk will post on Facebook.

175.21092023.08 Planning

- a. Current planning applications for consideration/response.

New Planning applications for discussion:

Appeal Submitted	23/00091/REF	Relates to 22/02866/OUT . 120 dwellings, vehicular and pedestrian access off Ploughley Road, new pedestrian access to West Hawthorn Road, surface water drainage, foul water drainage, landscaping, public open space, biodiversity and associated infrastructure. Access off Ploughley Road is not reserved for future consideration Location: Land East Of, Ploughley Road, Ambrosden (Archstone)	Appeal submitted by Apellant. Comments due to Inspectorate by 23 September
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The appeal for Land East of Ploughley Road (22/02866/OUT) discussed.

The Council discussed pros and cons of applying for Rule 6 status. It was decided the Parish Council would engage with CFO urgently and seek advice about Rule 6 status before making a final decision.

b. Update on current planning applications:

Permitted	23/01973/E	Single-Storey rear extension	Application Permitted
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Decisions received noted by Council.

Cllr. D Sames left meeting at 20:57

Cllr. C Pruden and Cllr. C Miller left meeting at 20:59

175.21092023.09 Finance

a. To review the reconciled accounts

The reconciled accounts were reviewed and it was resolved to accept these.

b. To review and approve the previously circulated bank statement

It was resolved to accept the previously circulated bank statement

c. To review and approve monthly payments

Supplier	Reason
Village Hall	Council meeting
Street Cleaner	Wages
Clerk	Wages
Chair	Chairs Allowance
Allotment tenant	Refund of deposit*

*Return agreed in May 2022 but after scrutiny of bank account the deposit was not returned.

It was resolved to accept and approve the monthly payments for September 2023 and sign off the payslips for August 2023.

d. To review and approve invoices for payment

Supplier	Reason	Amount
Navitas	Annual web and domain hosting services	£102.00
OALC	Budget and precept training	£36.00
OALC	Councillor Fundamentals training	£120.00

NSALG	Local Authority allotment membership fees	£66.00
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It was resolved to approve and accept the invoices for payment.

- e. To update: Bank mandate. Still in process, waiting for Barclays to action.
- f. To review and update: Business details as requested by Barclays

175.21092023.10 Policy Reviews

None to review.

175.21092023.11 Allotment Update

- a. To discuss: Allotment tenant's request to keep chickens. The Clerk to seek counsel Allotment Committee before making a final decision.
- b. To update: Removal of hedge on site 2. Still awaiting quotes.
- c. To update: Skip hire. Clarification received from CDC and the three quotes were reconsidered. It was resolved to approve the hire of a skip with Bucks Recycling as a one-off. The Clerk to contact Allotment Committee about the best time to schedule this.
- d. To update: Tenancy agreements and invoicing

175.21092023.12 Review of Action Log

175.21092023.13 Correspondence

175.21092023.14 Items for information or next Agenda only

Items for next agenda:

- a. Ceremony for newly installed benches
- b. Signs for re-routing for A41 (no left into Ploughley Road, no right onto A41)
- c. 20mph speed limit extension
- d. VAS speed signs/20mph
- e. Railings/speed management measures
- f. Local plan

175.21092023.15 Next Parish Council Meeting: 19 October 2023. Items for inclusion by Monday 09 October.

Meeting closed at 21:37