

Minutes AMBROSDEN PARISH COUNCIL

Councillors Present: Cllr. D Seward, Cllr. P Jackson, Cllr. J Holdway

In attendance: Cllr. C Miller, The Clerk, Mrs R Chatterley and 5 members of the public

Business To Be Transacted At The Meeting

176.19102023.01 Chair's Welcome

Chair welcomed everyone to the meeting.

176.19102023.02 Governance

- a. Apologies for Absence: To receive apologies for absence from Members.

Apologies received from Cllr. M Cossens, Cllr. D Mann, Cllr. D Sames and Cllr. C Pruden.

- b. Declaration of Interests from Members on Agenda Items: To receive declarations of personal and/or prejudicial interests from Members in matters on the agenda.

None declared.

176.19102023.03 Open Forum for Public Participation:

MoP raised several matters which will be followed-up.

Oxfordshire County Councillor Report: Family and education needs has been focus for OCC and the provision of appropriate SEND support.

Cllr. C Miller to liaise between OCC and MOD about street light on the level crossing on Merton Road.

----- Public participation ends-----

176.19102023.04 To Agree: Minutes of the previous meetings (Thursday 21 September 2023)

The Council resolved that the Minutes from the meeting on the 21 September be accepted as a true record with the following amendment; minute reference **175.21092023.06.d** salt bin action. Chair to check salt level in store not salt bins. Minutes to be signed at the next meeting.

176.19102023.05 Update on progress from Minutes – to report on progress of outstanding issues

- a. 20mph speed limit extension: Update from Cllr. C Miller on take forwards to project team for extension. Implementation of an extension will be reviewed once roll-out has been completed across all Parishes. APC to decide what is required in terms of extension by April 2024.
- b. VAS speed signs/20mph: Update from Cllr. Miller. Cllr. Miller confirmed OCC will cover the change of these. They aim to have this completed by the end of the year/New Year.
- c. Signs; re-routing of A41: Update from Cllr. Miller. No intention by OCC to put up the re-routing sign (which was previously removed due to confusion).

- d. Railings: Update from Cllr. D Seaward and communication with OCC re process to look at other speed management measures. Cllr Miller (OCC) to pursue a meeting to review the Ploughley Road project's impact now that it is complete and the new route is being followed.
- e. Speedwatch and speeding posters: Update from the Clerk. Waiting for training of Speedwatch volunteers and for approval of posters (from OCC) to be attached to railings.
- f. Neighbourhood plan: Update from Cllr. Mann. No update in time for the meeting, move to November.
- g. Winter preparedness and salt bin levels: Update from the Chair. Levels appear fine.
- h. Damaged notice board and bench on Park Rise: Update from The Clerk. To procure quotes for replacement notice board doors and a new bench (due to high cost of bench repair).

176.19102023.06 Matters arising

- a. To discuss: Local Plan. Chair requested fellow Councillors to review plan and feedback any comments before the OCC workshop on the 25 October 2023.
- b. To discuss: Merton road traffic management (and parking). Waiting for a meeting to be arranged.
- c. To note: External Auditor conclusion of audit. External Audit report noted by Council.
- d. To review and approve: Internal Audit letter of engagement. It was agreed to engage the internal auditor to conduct the 2023/24 internal audit.
- e. To discuss: Ceremony for newly installed benches. Chair to speak to MOD representative about a ceremony around Remembrance Day.
- f. To discuss: Remembrance. Chair to speak to Gill Colyer about arrangements for remembrance. Cllr Jackson volunteered to lay the wreath on behalf of the Parish Council this year.

176.19102023.07 Village Matters

- a. Changes to grass cutting schedule. Changes to grass cutting schedule noted by Council.

176.19102023.08 Planning

- a. Current planning applications for consideration/response.

New Planning applications for discussion:

New	23/02689/F	West Hawthorn Road: Construction of a single storey lean-to type front entrance porch	Comments due by 24 October
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The Parish Council has no objections to this application.

- b. Update on current planning applications:

Appealed	23/00091/REF	Relates to 22/02866/OUT . 120 dwellings, vehicular and pedestrian access off Ploughley Road, new pedestrian access to West Hawthorn Road, surface water drainage, foul water drainage, landscaping, public open space,	Appeal submitted Comments submitted to Inspectorate
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		biodiversity and associated infrastructure. Access off Ploughley Road is not reserved for future consideration Location: Land East Of, Ploughley Road, Ambrosden (Archstone)	by Parish Council. Public inquiry to start 22 November 2023
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Parish Council will support the case office in their appeal and Chair will be attending the inquiry starting on the 22 November at Bodicote House.

176.19102023.09 Village Hall Update

Village Hall accounts have been reviewed by an accountant.
Parish Council have asked for storage space in the hall.

Cllr. C Miller left meeting at 20.23

176.19102023.10 Finance

- a. To review the reconciled accounts

The reconciled accounts were reviewed and it was resolved to accept these.

- b. To review and approve the previously circulated bank statement

It was resolved to accept the previously circulated bank statement

- c. To review and approve monthly payments

Supplier	Reason
Village Hall	Council meeting
Street Cleaner	Wages for month ending 30 Sept 2023
Clerk	Wages for month ending 30 Sept 2023
Chair	Chairs Allowance

It was resolved to accept and approve the monthly payments for October 2023 and sign off the payslips for September 2023.

Clerk salary was overpaid due to error with payslips. This was corrected and the overpayment repaid which can be seen on the bank statements and corresponds to the payslips.

- d. To review and approve invoices for payment

Supplier	Reason	Amount
Cherwell District Council	Empty of dog bins (twice weekly). Invoice number 20012437	£1482.62
Bucks Recycling	Skip Hire for Allotments	£259.20
HMRC	Quarter 2 HMRC P30 Contribution	£663.76
Moore	2022-23 External Audit Fee	£252.00

It was resolved to approve and accept the invoices for payment.

- e. To update: Bank mandate. Update received from the Clerk.

176.19102023.11 Policy Reviews

- c. Website Accessibility Statement – Clerk to request Cllr. Mann to review before we ratify at the November 2023 meeting.

176.19102023.12 Allotment Update

- a. To review: Chickens. Input from Allotment committee on request to keep chickens. After discussion it was decided that the request to keep chickens would be rejected at this time.
- b. To update: Removal of hedge on site 2. Chair declared interest as hedge borders her plot. Council considered the two quotes received and photographs of hedge shown to Council. It was agreed to accept the quote from Oxfordshire Tree Services to remove hedge and grind the stumps. Clerk to action.

176.19102023.13 Review of Action Log

Action log reviewed.

176.19102023.14 Correspondence

Letter received from Thames Water about new closure at Ploughley Road and Briars Furlong from 6-12 November 2023. This will still clash with Blackthorn Road lights. Chair to contact Thames.

176.19102023.15 Items for information or next Agenda only

Chair requested addition of standing agenda item for feedback from external meetings.

Chair attended Ray Valley Forum on the 18 October 2023 and reported back at this meeting. Item for next agenda: To discuss involvement in mapping and tracking flooding in the local area including the Ray Valley.

- a. Lawnmower repair - add to next agenda.
- b. Parish Council adoption of Community Woodland (Hallam – S106). Clerk to circulate information to Councillors and ask for feedback to be discussed at the next meeting. Possibility of approaching Woodland Trust or Bucks, Berks and Oxon Wildlife Trust for their involvement.

176.19102023.16 Next Parish Council Meeting: 16 November 2023. Items for inclusion by Monday 06 November.

Meeting closed at 21:28