

AGENDA

AMBROSDEN PARISH COUNCIL

Parish Councillors: Dawn Seaward (Chair), Maureen Cossens, Joseph Holdway, Peter Jackson, Chris Pruden

You are hereby summoned to the Ambrosden Parish Council meeting being held on Thursday 18th January 2024 commencing at 7:30pm in the Ambrosden Village Hall, Merton Road, Ambrosden. **Non-attendance needs to be notified to the Clerk and Chair as soon as possible.**

Rebecca Chatterley
Clerk of the Parish Council

Dated 12 January 2023

The Press and Public are welcome to attend the meeting. During the public participation time, members of the public may ask questions or make comments upon items on the agenda at the invitation of the Chair. Please raise your hand to indicate you would like to speak. There is no public participation during the rest of the meeting, unless invited to speak by the Chair.

Business To Be Transacted At The Meeting

1. **Chair's Welcome**
2. **Governance**
 - a. Apologies for Absence: To receive apologies for absence from Members.
 - b. Declaration of Interests from Members on Agenda Items: To receive declarations of personal and/or prejudicial interests from Members in matters on the agenda.
3. **Open Forum for Public Participation:**

An opportunity to hear from members of the public, District and County Councillors. Members of the public are invited to address the Council, raising matters of concern or items for discussion pertinent to the agenda. The session will last for a maximum of **20 minutes** with contributions lasting a maximum of **3 minutes** from each person.

----- **Public participation ends**-----
4. **Minutes** – to agree the minutes of the previous meeting on Tuesday 19 December 2023, previously circulated.
5. **Update on progress from Minutes – to report on progress of outstanding issues**
 - a. **Local Plan** (meeting with CDC)
 - b. **Speedwatch**: To receive an update from the Clerk.
 - c. **Broken bench**: To receive an update from the Clerk.
6. **Matters arising**
 - a. **Emergency Plan**: To review
 - b. **Movement of public participation**: To discuss proposal to move agenda item.

7. Village Matters
a. Defibrillator Unit

8. Planning

- a.** To consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

- b.** Update on current planning applications:

To note notices on planning decisions

[21/01454/F](#): Bicester Health and wellbeing hub. Application withdrawn.

[22/03577/F](#): Single storey rear extension and new front glazed porch. Location: Merton Road, Ambrosden. Application withdrawn.

9. Village Hall Update

10. Finance

- a. Bank statement and reconciliation:** To acknowledge scrutiny and acceptance of the previously circulated bank statement and cashbook.

- b. Monthly payments:** To review and approve monthly payments

Supplier	Reason
Village Hall	Council meeting
Street Cleaner	Wages for month ending 31 December 2023
Clerk	Wages for month ending 31 December 2023
Chair	Chairs Allowance

- c. Invoices:** To review and approve invoices for payment

Supplier	Reason	Amount
WEL Medical	Defibrillator replacement pads *To note. Pads purchased prior to meeting as per financial regulations authority to spend; clause 4.1	£79.08
St Mary the Virgin, Ambrosden PCC	Share of the maintenance costs for the graveyard	£720.00
HMRC	P30 Quarter 3 PAYE contributions	£750.84
Village Hall	Allotment AGM Hall Hire Charge	£16.00

- d. Budget:** To formally consider the draft budget for 2024/25

- e. Precept:** To consider and agree the setting of the Precept level for 2024/25

- 11. Policy Reviews**
- 12. Allotment Update**
- 13. Review of Action Log**
- 14. Correspondence**
- 15. Feedback from Training or External Meetings**
- 16. Items for information or next Agenda only**
- 17. Next Parish Council Meeting: 15 February 2024. Items for inclusion by Monday 05 February.**