

MINUTES

AMBROSDEN PARISH COUNCIL

Councillors Present: Cllr. D Seward, Cllr. P Jackson, Cllr. J Holdway, Cllr. M Cossens, Cllr. C Pruden (CDC)

In attendance: Cllr. C Miller (OCC), Cllr. D Sames (CDC), The Clerk, Mrs R Chatterley.

Business To Be Transacted At The Meeting

178.19122023.01 Chair's Welcome

Chair welcomed everyone to the meeting.

178.19122023.02 Governance

- a. Apologies for Absence: To receive apologies for absence from Members.

Apologies received from Cllr. N Cotter

- b. Declaration of Interests from Members on Agenda Items: To receive declarations of personal and/or prejudicial interests from Members in matters on the agenda.

Cllr. C Pruden declared his interest as a District Councillor

178.19122023.03 Open Forum for Public Participation:

District Councillor Reports

Full CDC meeting yesterday. Council have agreed to pursue a move to Castle Quay from Bodicote house.

Local plan consultation has now ended and responses are being collated.

Brown bin subscriptions for 2024 have now been issued.

Yvonne Rees at CDC stepping down in January.

County Councillor Reports

Report received on budget discussions currently ongoing and priority action plan for supporting SEND children in schools driven by OFSTED.

There is now a dedicated email address for highways issues which should see queries and questions dealt with more quickly and an email is being sent from Cllr. Miller with PC outstanding questions about traffic management, railings and highways issues.

178.19122023.04 To Agree: Minutes of the previous meetings (Thursday 16 November 2023)

The Council resolved that the Minutes from the meeting on the 16 November be accepted as a true record and were signed by the Chair.

178.19122023.05 Update on progress from Minutes – to report on progress of outstanding issues

- a. Local Plan. It was agreed the Chair would arrange a meeting with CDC planning to discuss land the PC don't want built on as part of the local plan.

- b. Speedwatch: Update from the Clerk. The Clerk reported that the coordinator has now completed training and we are now waiting for the other volunteers to complete their training.
- c. Broken bench on Park Rise. It was agreed the Clerk would contact the original supplier about repairing like for like and the costs of different wood to reduce the high cost of materials. It was also agreed the Clerk would source a further two quotes in the meantime.
- d. Adoption of community woodland. It was noted that it has been confirmed with Cherwell District Council (CDC) that the Parish Council (PC) will adopt the community woodland in the first instance and will explore options of wildlife trust adoption. To be added back to the agenda in the Spring once contact has been established with other local community woodlands.

178.19122023.06 Matters arising

- a. To receive an update: S106 projects in Ambrosden. The Chair attended a meeting with CDC S106 Community Infrastructure Partner about S106 monies available and what it can or can't be spent on.

178.19122023.07 Village Matters

Nothing to note

178.19122023.08 Planning

- a. Current planning applications for consideration/response.

23/03071/OUT: Outline application for erection of up to 55 new dwellings, including affordable homes; formation of new pedestrian access; formation of new vehicular access from Blackthorn Road; landscaping; and associated works (resubmission of 22/02455/OUT; previously refused).

It was agreed the Clerk would submit comments on behalf of the Council in opposition to the planning application.

Cllr. D Sames left the meeting at 19/12/2023.

- b. Update on current planning applications:

To note the following planning decisions received in between meetings

<u>23/02856/F</u>	Old Arncott Road: Consultation on proposal to build 3 bedroom detached dwelling to side of existing house	Application permitted
<u>23/02689/F</u>	Construction of a single storey lean-to type front entrance porch	Application permitted
20/00236/ENF 22/00043/ENF	Land Rear of the Post Office on Merton Road, Adjoining No 2 Chapel Drive, Ambrosden, OX25 2NR	Enforcement notice upheld

The decisions were noted by Council.

Cllr. C Miller left the meeting at 20:56

178.19122023.09 Village Hall Update

178.19122023.10 Finance

- a. To review the reconciled accounts.

The reconciled accounts were reviewed and it was resolved to accept these.

- b. To review and approve the previously circulated bank statement.

It was resolved to accept the previously circulated bank statement

- c. To review and approve monthly payments

Supplier	Reason
Village Hall	Council meeting
Street Cleaner	Wages for month ending 30 November 2023
Clerk	Wages for month ending 30 November 2023
Chair	Chairs Allowance

It was resolved to accept and approve the monthly payments for December 2023 and sign off the payslips for November 2023.

- d. To review and approve invoices for payment

Supplier	Reason	Amount
Oxfordshire Tree Services	Removal of hedge on Allotment Site 2 *To note: Paid as per previously agreed quote (minute reference 176.19102023.12.b)	£240.00
Castle Water	Allotment water charges	£356.09

It was resolved to approve and accept the invoices for payment.

- e. To review and confirm the amended draft budget for 2024/25.

Amendments to the first draft budget were noted by Council. The budget was reviewed and agreed in principle pending confirmation of the Band D tax base by CDC (due in December). The Council resolved to agree the budget in principle to be formally approved once the tax base has been confirmed.

178.19122023.11 Policy Reviews

None to review.

178.19122023.12 Allotment Update

The Clerk reported that the water at the allotments has now been switched off until the Spring.

178.19122023.13 Review of Action Log

Action log reviewed.

178.19122023.14 Correspondence

- a. Health and wellbeing survey on behalf of CFO and Healthwatch Oxfordshire

It was agreed that the Clerk would advertise the survey on the website and via Facebook.

- b. CDC Budget Consultation

178.19122023.15 Feedback from Training or External Meetings

It was noted that Cllr Seaward and Cllr Holdway both attended the online Councillor Fundamentals training.

Cllr. Seaward also reported back on a meeting with Helen Mack (CDC) in reference to S106 monies.

178.19122023.16 Items for information or next Agenda only

Item for next agenda: Movement of public participation agenda item and newsletter.

Item for next agenda: Emergency Plan

178.19122023.17 Next Parish Council Meeting: 18 January 2024. Items for inclusion by Monday 08 January.

Meeting closed at 21:39