

MINUTES AMBROSDEN PARISH COUNCIL

Councillors Present: Cllr. D Seaward, Cllr. P Jackson, Cllr. J Holdway, Cllr. M Cossens

In attendance: Cllr. C Miller, Cllr. D Sames, The Clerk, Mrs R Chatterley and 4 members of the public

Business To Be Transacted At The Meeting

181.21032024.01 Chair's Welcome

Chair welcomed everyone to the meeting.

181.21032024.02 Governance

a. Apologies for Absence: To receive apologies for absence from Members.

Apologies received from Cllr. C Pruden and Cllr. N Cotter

b. Declaration of Interests from Members on Agenda Items: To receive declarations of personal and/or prejudicial interests from Members in matters on the agenda.

None received

181.21032024.03 Open Forum for Public Participation:

District Councillor Report

Local plan responses have now all been received and representations will be put forward by CDC.

It was noted that Cllr. D Sames is stepping down in May.

County Councillor Report

First home for 6 individuals for supported social housing has opened in Witney.

Update on progress from outstanding issues:

There is now a new lamppost at Church walk

Lighting over the railway on the Merton Road is currently being discussed with the MOD as from an OCC perspective the spacing of the lighting is correct.

Conversations are ongoing with Highways about the island at the entrance to Merton Road

----- Public participation ends-----

181.21032024.04 Minutes – to agree the minutes of the previous meeting on Thursday 15 February 2024, previously circulated.

The Council resolved that the Minutes from the meeting on the 15 February be accepted as a true record and were signed by the Chair.

181.21032024.05 Update on progress from Minutes – to report on progress of outstanding issues

- a. **Emergency Plan.** It was resolved to accept the draft and submit this to the emergency planning team and to publish the plan and call for volunteers on the Parish Council website
- b. **Broken bench:** To receive an update from the Clerk. The broken bench has been repaired.
- c. **Spring Clean:** Unable to provide an update as no date has been agreed upon.
- d. **Additional bus stop by the new Redrow development.** To be carried over to the next agenda as Cllr. C Pruden not present at meeting.

181.21032024.06 Matters arising

- a. **Replacement of VAS signs (not currently PC owned) in 20mph areas.** It was agreed the Clerk would ask who would be responsible for the maintenance costs of these and whether the signs in the 30mph zones could be moved to have correct positioning in the 30mph zones and who would be responsible for this cost.

181.21032024.07 Village Matters

- a. Village Planters (on Merton Road, and on Ploughley Road). It was agreed that options for planters would be investigated for the next meeting and that the Clerk would ask for volunteers to maintain these on social media.
- b. Merton Road Closure. The closure was noted.
- c. Birch Road bus stop improvements. The improvements were noted and it was agreed the Clerk would make residents aware of these on social media.

181.21032024.08 Planning

- a. To consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

Status	Application Number	Proposal/Description	Comments Due / Status
New	23/03071/OUT Resubmission of previous refused application 22/02455/OUT	Outline application for erection of up to 55 new dwellings, including affordable homes; formation of new pedestrian access; formation of new vehicular access from Blackthorn Road; landscaping; and associated works (resubmission of 22/02455/OUT) Agent: Walsingham Planning	
	22/00386/F	Peacock Road, Single-Storey Extension	Comments due 30/03/2024

- b. Update on current planning applications:

Appealed	23/00091/REF	Relates to 22/02866/OUT . 120 dwellings, vehicular and pedestrian access off Ploughley Road, new pedestrian access to West Hawthorn Road, surface water	Appeal submitted by Appellant.
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		drainage, foul water drainage, landscaping, public open space, biodiversity and associated infrastructure. Access off Ploughley Road is not reserved for future consideration Location: Land East Of, Ploughley Road, Ambrosden (Archstone)	Public Inquiry 11-15 March 2024
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Appeal is still ongoing. Inspector will be conducting a site visit on Tuesday 26 March and closing statements will be made on Wednesday 27 March.

To note notices on planning decisions: None to note.

181.21032024.09 Village Hall Update

No update received.

Cllr. D Sames and Cllr. C Miller left meeting at 20:35

181.21032024.10 Finance

a. Bank statement and reconciliation: To acknowledge scrutiny and acceptance of the previously circulated bank statement and cashbook.

The reconciled accounts and cashbook were reviewed and it was resolved to accept these. To note the combined balance of the current account and savings account is £72,492.38.

b. Monthly payments: To review and approve monthly payments

Supplier	Reason
Village Hall	Council meeting
Street Cleaner	Wages for month ending 29 February 2024
Clerk	Wages for month ending 29 February 2024
Chair	Chairs Allowance

It was resolved to accept and approve the monthly payments for March 2024 and sign off the payslips for February 2024.

c. Invoices: To review and approve invoices for payment

Supplier	Reason	Amount
OALC	Membership Renewal	£421.57
SLCC	ILCA Qualification for Clerk	£144.00

It was resolved to accept and approve the invoices for payment. It was also resolved to accept and approve the payment of the invoice of £580.00 for Geoff Ewers for the repair of the broken bench on Park Rise. The invoice was received after the publication of the agenda but the quote was previously accepted and approved at the January 2024 meeting (minute reference 179.18012024.05.c)

- d. Reserves:** To review and approve the transfer of reserve funds to the savings account. The council resolved to agree to transfer the reserve funds of £56,639.00 to the savings account.
- e. To note:** Changes to dog bin emptying charges. The change to the bin emptying charges (changing to two equal payments twice a year) were noted.

181.21032024.11 Policy Reviews

- a.** Risk Assessment for review

It was resolved to approve and accept the risk assessment with minor adjustments.

181.21032024.12 Allotment Update

Report received from the Clerk on allotment winter walkaround.

181.21032024.13 Review of Action Log

The action log was reviewed and action points noted by Councillors present.

181.21032024.14 Correspondence

- a.** Safety Railing on Merton Road. The railing has been re-installed.
- b.** To note new bus service, 107. New bus service was noted and it was agreed the Clerk would add details to social media.

181.21032024.15 Feedback from Training or External Meetings

181.21032024.16 Items for information or next Agenda only

- a.** Merton Road traffic management report and road safety issue and preliminary options.
- b.** Purchase of new planters
- c.** Redrow additional bust stop

181.21032024.17 Next Parish Council Meeting: 18 April 2024. Items for inclusion by Monday 08 April.

Meeting closed at 21:18