

AMBROSDEN PARISH COUNCIL

www.ambrosdenpc.org.uk

Parish Clerk
Jane Olds

Ambrosden Village Hall

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11 March 2026

Councillors: You are hereby summoned to attend the Meeting of Ambrosden Parish Council on **Thursday 19 March** commencing at 7:30pm, in Ambrosden Village Hall, Merton Road, Ambrosden for the purpose of transacting the business itemised below.

Members of the Public: The Press and Public are welcome to attend the meeting. During the public participation time, members of the public may ask questions or make comments upon items on the agenda at the invitation of the Chair - please raise your hand to indicate you would like to speak. There is no public participation during the rest of the meeting, unless invited to speak by the Chair. Members of the public wishing to record the meeting are asked to notify the Chair of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

AGENDA

- 1. Chair's Welcome**
- 2. To receive apologies for absence**
- 3. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality**
To receive any requests for Dispensations or Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council's Code of Conduct and to note any gifts and hospitality
- 4. To facilitate public participation with regard to items on the agenda**
Public participation is limited to 15 minutes in total. Members of the public may make only one address to the Council of no more than three minutes' duration and only concerning topics on the agenda
- 5. Report from the MoD Representative**
- 6. Reports from District and County Councillors**
- 7. Report from FixMyStreet Superuser**
- 8. Reports from Village Management Companies**

9. Minutes – to confirm the Minutes of the Council meeting held on 19 February previously circulated

10. Update on progress from the Minutes – to receive a report on progress of outstanding items which do not require further decision

11. Governance and consultations

a. Policy Review – to review the policy

i. Equality and Diversity Policy - draft

b. Data Map – to consider adoption of a data map for the Parish Council to comply with the requirements of the 25/26 AGAR

c. Local Government Reorganisation – to consider a response to the Government’s consultation on LGR in Oxfordshire - [Proposals for local government reorganisation in Oxfordshire - GOV.UK](#)

12. Finance

a. To receive the Finance Report – for information

b. Bank Statement – to acknowledge scrutiny and acceptance of the previously circulated bank statement

c. Asset Register – to confirm the Asset Register for the year 25/26

d. Insurance Pre-renewal questionnaire – to consider the completion of the form

e. Grant Request – to consider any grant requests received

i. St Mary’s PCC for Churchyard Maintenance

f. Invoices for Payment – to consider and approve invoices for payment itemised on the Payment Schedule

13. Planning

a. Planning Applications – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted and published on the CDC planning portal between the circulation of this agenda and the meeting

i. Application number: 26/00395/SCOP

Proposal: Scoping Opinion request for application outline planning permission (the ‘Application’) for the construction of up to 1,000 dwellings, a care home, local centre, open space and associated infrastructure

Location: OS Parcel 7800 West Of Blackthorn Hill, London Road, Bicester

URL: <https://planningregister.cherwell.gov.uk/Planning/Display/26/00395/SCOP>

ii. Application number: 22/01976/OUT / 24/01924/REM

Location: OS Parcel 3489 Adjoining And South West Of B4011 Allectus Avenue Ambrosden

To consider a change to the management of the proposed woodland area for the planning application

b. To Note Notices of Decision

i. Tree Preservation Order No. 4/2026

To note the making of Tree Preservation Order No. 4/2026 – Two Oak Trees located on land South East of St David’s Barracks, Graven Hill, Ambrosden, Bicester, Oxon - IO/JH12033

14. Village Matters

- a. **Village Spring Clean** – to consider whether to organise a spring clean and the date
- b. **Storage cabinet** – to consider the purchase of a new padlock for the storage cabinet

15. Allotments

- a. **To receive a progress report on the adoption of the allotment land**
- b. **To note expenditure**
- c. **To receive a progress report**

16. Village Hall Update – to receive a progress report

17. Training

- a. **NALC, OALC and SLCC** – to consider any further training offered by OALC, NALC and SLCC

18. Attendance at Meetings and Reports from meetings/courses

- a. **To receive reports from meetings attended**
 - i. **OALC Councillor Forum** – 4 February 10.00am
 - ii. **SLCC Oxfordshire Branch Meeting** – 10 March in Thame
- b. **To consider attendance at future meetings**
 - i. **OALC Councillor Forum** – 18 March 6.30pm
 - ii. **CDC Parish Liaison Meeting** – 10 June at 7pm with surgeries from 6pm at CDC Offices in Banbury

19. Correspondence – to note correspondence received not otherwise on the agenda where decisions are not required (other than adding to the agenda for a future meeting)

20. Staffing Matter – to consider a confidential staffing matter

21. Items for information or next agenda only – all items for the next agenda to be submitted to the Clerk by email by Wednesday 1 April 2026

22. Date of next meeting – to confirm the date of the next meeting as Thursday 16 April commencing at 7.30pm in Ambrosden Village Hall

Jane Olds